

**REGULAR VILLAGE BOARD MEETING MINUTES**  
**VILLAGE OF TREMPEALEAU**  
**MARCH 1, 2018**

1. Roll Call and Call to Order  
President Kurt Wood called the meeting to order at 7:00 p.m. Present: Kurt Wood, Lois Taylor, Kit Locke, Kevin Sacia, Bridgette Turner, Jake Ruesgen, and Jason Hilton. Others present: Clerk/Treasurer Kathy Peterson, Administrator Nate Patros, Utility Clerk Dawn Schaller and Police Chief Rick Niedfeldt.
2. Closed Session: The Village will convene into closed session under SS 19.85(1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Topic: Review of Annual Performance Evaluation- Administrator)
3. Open Forum  
A plaque was presented to Vicki Freeman by Kurt Wood on behalf of the Village Board in recognition of her retirement as Village Clerk Treasurer and for appreciation of over 17 years of outstanding and dedicated service to the Village of Trempealeau and Community. Lois informed those present the reason why this Board Meeting was not being televised is that TCCTV 18 Auction was taking place live during this time.  
There were no further items for Open Forum and Kurt Wood declared it closed.
4. Approval of Minutes
  - A. Consideration of February 1, 2018 Village Board Meeting Minutes  
Lois Taylor made a motion to approve the minutes, seconded by Jake Ruesgen, motion carried 7-0.
5. Village Board Committees
  - A. General Government
    - a. Committee Report  
Bridgette Turner reported on the Committee's activities. The Committee met on February 21 and February 22, 2018. There was a closed session and more input into the Employee handbook updates.
    - b. Consideration of Cash Disbursements
    - c. Consideration of Cash Disbursement Journal Entries
    - d. Consideration of Payroll Disbursements  
Lois Taylor made a motion to approve the February cash disbursements of \$999,371.50, February payroll of \$47,125.31 and January cash disbursement journal entries of \$199,826.69, seconded by Kevin Sacia, motion carried 7-0.
  - B. Water & Sewer
    - a. Committee Report  
Lois Taylor reported on the Committees activities.
  - C. Streets & Alleys – No Meeting.
  - D. Electric – No Meeting.
  - E. Plan Commission – No Meeting.
  - F. Public Safety – No Meeting.
    - a. Informational Items - Chief Niedfeldt

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- G. Parks & Recreation Committee – No Meeting  
Kit Locke reported on the Duck Pond Group meeting last month. There will be a presentation on Tuesday March 20, 2018 in the Village Community Room on the Water Quality in Ponds and Lakes of Trempealeau by Shawn Giblin, Water Quality Specialist with the Wisconsin Department of Natural Resources.
- H. Committee of the Whole
  - a. Committee Report  
Kurt Wood reported on the Committees activities and last meeting on February 15, 2018.
- I. Southern Trempealeau County Solid Waste Commission
  - a. Commission Report – No Meeting.
- J. Shirley M. Wright Memorial Library Board
  - a. Library Report  
Kit Locke reported on the February 19, 2018 Library Board Meeting and reviewed the Library Director's report.
- 6. Village President's Business
  - A. Fire Board Report – No Meeting. Trempealeau Caledonia Fire Department will be holding a Drive through Chicken Que on Sunday, March 3, 2018 and also the Annual First Responder Meat Raffle will be held on March 24, 2018.
  - B. Great Lakes Utilities Report – No Meeting.
- 7. Village Clerk/Treasurer Business
  - A. Month End Accounting Reports
    - a. Bank Reconciliation Report
    - b. Trial Balance
    - c. Ehlers Investment Partners Report
  - B. Consideration of Licenses and Permits
    - a. Consideration of Operator's License for Miranda Brettingen  
Motion to approve Operator's License for Miranda Brettingen contingent on background check was made by Jake Ruesgen, seconded by Lois Taylor, motion carried 7-0.
    - b. Consideration for Picnic License for Trempealeau Fire Department and First Responders - Annual Ham & Poultry Raffle on March 24, 2018  
Motion to approve Picnic License for Trempealeau Fire Department and First Responders Annual Ham & Poultry Raffle was made by Lois Taylor, seconded by Kit Locke, motion carried 7-0.
    - c. Consideration of Temporary Operator Licenses for Trempealeau 1st Responder Ham & Poultry Raffle
      - 1. Beau Johnson
      - 2. David J. Vance

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3. Mitchel Auman  
Motion to approve Temporary Operator Licenses for Trempealeau 1st Responder Ham & Poultry Raffle made by Jason Hilton, seconded by Kevin Sacia, motion carried 7-0.
  - C. Informational Items Only  
Clerk Treasurer Kathy Peterson reviewed February activities as attached in report.
8. Village Administrator Business
- A. Future Meeting Times and Dates  
Future meeting times and dates were reviewed.
  - B. Administrator's Report and Informational Items  
Nathan reviewed Administrator's Report that is attached.
9. Closed Session  
Motion by Lois Taylor to convene into closed session, second by Kit Locke. Roll call vote: Kevin Sacia- No, Jason Hilton – Yes, Kit Locke – Yes, Lois Taylor – yes, Bridgette Turner – Yes & Kurt Wood – No; motion carried 5-2.
10. Open Session  
Motion by Kit Locke to reconvene into open session, seconded by Jason Hilton, motion carried 7-0.
11. Future Agenda Item Requests (no action)  
COW Meeting items
- Discussion of Employee Rolls and Responsibilities
  - Leadership Training Opportunities
  - Team Building Opportunities
12. Adjournment  
Motion by Kit Locke to adjourn the meeting at 9:15 pm, seconded by Jason Hilton, motion carried 7-0.