

**REGULAR VILLAGE BOARD MEETING MINUTES**  
**VILLAGE OF TREMPÉALEAU**  
**JANUARY 4, 2018**

1. Roll Call and Call to Order  
President Kurt Wood called the meeting to order at 7:00 p.m. Present: Kurt Wood, Lois Taylor, Kit Locke, Kevin Sacia, Bridgette Turner, Jake Ruesgen, and Jason Hilton. Others present: Deputy Clerk/Treasurer Kathy Peterson and Librarian Jessica Schoonover.

Lois Taylor requested to amend the agenda to include a closed session under State Statute 19.48 19c for the purpose of discussing the Village Administrator Position. Kurt advised against such action as no proper notice given. Lois Taylor made a motion to amend the agenda to include the Closed Session, seconded by Jason Hilton, motion failed 3-4 with roll call vote; Kevin Sacia – Nay, Bridgette Turner – Yes, Kurt Wood –Nay, Jason Hilton – Yes, Lois Taylor – Yes, Jake Ruesgen – Nay & Kit Locke – Nay.

2. Open Forum  
There were no comments or concerns and Kurt Wood closed Open Forum.
3. Approval of Minutes
  - A. Consideration of the December 7, 2017 Regular Village Board Meeting Minutes: Jake Ruesgen made a motion to approve the minutes, seconded by Bridgette Turner, motion carried 7-0.
4. Village Board Committees
  - A. General Government
    - a. Committee Report  
A meeting was held on December 13<sup>th</sup> to review the Employee Handbook and work on any needed changes.
    - b. Consideration of Cash Disbursements
    - c. Consideration of Cash Disbursement Journal Entries
    - d. Consideration of Payroll Disbursements  
Lois Taylor made a motion to approve the December cash disbursements of \$265,783.81, December payroll of \$44,843.35 and November cash disbursement journal entries of \$172,139.64, seconded by Jake Ruesgen, motion carried 7-0.
  - B. Water & Sewer
    - a. Committee Report - No Meeting
  - C. Streets & Alleys
    - a. Committee Report  
Kurt reported on the Committee's activities. He noted that he received notice of General Transportation Aid to be received for 2018 of around \$84,300 which is an increase of \$11,000 from 2017 and does not include any increase due to Pinewood Streets being dedicated to the Village.
    - b. Consideration of Resolution #1-2018 Preliminary Resolution for Special Assessment  
Motion by Lois Taylor to approve Resolution #1-2018 - A Resolution for Special Assessment, seconded by Jason Hilton, motion carried 7-0.

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- D. Electric
    - a. Committee Report – No Meeting.
  
  - E. Plan Commission
    - a. Committee Report – No Meeting.
  
  - F. Public Safety
    - a. Committee Report – No Meeting.
    - b. Informational Items - Chief Niedfeldt – None.
  
  - G. Parks & Recreation Committee
    - a. Committee Report – No Meeting.
  
  - H. Committee of the Whole
    - a. Committee Report. Minutes from the December 21<sup>st</sup> meeting were reviewed.
  
  - I. Southern Trempealeau County Solid Waste Commission
    - a. Commission Report – No Meeting.
  
  - J. Shirley M. Wright Memorial Library Board
    - a. Library Report – Kit Locke reviewed the minutes from the Library Board Meeting and read the Director’s Report. Bridgette Turner thanked Jessica for her continued fundraising efforts and that the work she does is appreciated greatly.
5. Village President’s Business
- GLU met twice – on December 18<sup>th</sup> the Western Power Supply Group met and on December 19<sup>th</sup> the Lake Winds Committee met. Kurt reported on the activity.
- A. Fire Board Report – No Meeting.
6. Village Clerk/Treasurer Business
- A. Month End Accounting Reports
    - a. Bank Reconciliation Report
    - b. Trial Balance
    - c. Ehlers Investment Partners Report
  - B. Consideration of Licenses and Permits
    - a. Consideration of Temporary Class "B"/ "Class B" Retailer's License for Friends of Trempealeau Library "A Taste of Trempealeau"  
Motion to approve and waive fees for Temporary Class “B”, “Class B” Retailers License for Friends of Trempealeau Library “A Taste of Trempealeau” was made by Kit Locke, seconded by Bridgette Turner, motion carried 7-0.
    - b. Consideration of Temporary Operator's License - Chris Colombo for "A Taste of Trempealeau"  
Motion to approve Temporary Operators License to Chris Colombo for “A Taste of Trempealeau” pending completion of application and background check was made by

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- Jason Hilton, seconded by Jake Ruesgen, motion carried 7-0.
    - c. Consideration of Operators License - Jennifer Neumann  
Motion to approve Operator's License for Jennifer Neumann pending background check approval was made by Jake Ruesgen, seconded by Jason Hilton, motion carried 7-0.
  - C. Informational Items Only  
Kathy submitted Clerk/Treasurer activities for December.
7. Village Administrator Business
- A. Future Meeting Times and Dates  
Dates were reviewed.
  - B. Administrator's Report and Informational Items  
Nathan Patros reported on current activities and submitted report.
8. Future Agenda Item Requests (no action)  
General Government is working on Personnel Handbook that should be ready for the Committee of the Whole Meeting and for approval at the next Village Board Meeting.
9. Adjournment  
Kevin Sacia made a motion to adjourn at 7:50 p.m., seconded by Kit Locke, motion carried 7-0.

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Kathy Peterson, Deputy Clerk/Treasurer