

**WATER AND SEWER COMMITTEE MEETING MINUTES
MAY 11, 2017**

1. Roll Call and Call to Order

Taylor called the meeting to order at 5:00 PM. Members present: Lois Taylor, Kevin Sacia, Kurt Wood. Others present: Lynn Lamke, Todd Lakey, Paul Schindler and Nathan Patros.

2. Approval of Minutes

Sacia motioned to approve the February 9, 2017 minutes, seconded by Wood. MC 3-0

3. Consideration of a Sewer Rate Study

Staff reviewed Baker Tilly's recommendation to increase sewer rates by 31.1% to generate enough revenue to pay for projected capital improvement costs that have averaged \$100,000 over the last five years. Thereafter, increase sewer rates by 12% to payback \$543,780 general fund advance over a ten year period.

The committee recommended a 15% increase of fixed rates and usage rates for three consecutive years and attempt to allocate \$25,000 per year to payback the advance fund.

4. Consideration of replacing a lift station pump located at River Road Estate

Background: Staff has cleaned out the impellers ten times this year due to non-disposable items being flushed down toilets. Staff went door to door in River Road Estates and informed residents of acceptable flushing materials.

The proposed replacement pump is the same model used in other sections of the Village and seems to be operating without impeller clogs. Staff will review other contractor bids and select the cost effective option. Current estimates are:

Replace pump: \$5,792

Rebuild pump: \$4,100

5. Consideration of Pinewood Court Inc 2016 Sewer Refund for Catastrophic Leaks

Wood motioned to approve Pinewood Court Inc 2016 sewer refund for catastrophic leaks totaling \$3,986.26, seconded by Sacia. MC 3-0

6. Discussion of Pinewood master meter request for alterations

Lamke is requesting the master meter be reprogrammed to read in 10 or 100 increments and to have daily meter readings be sent to the business for the purpose of quickly identifying catastrophic leaks.

7. Discussion of replacing the shop roof

WATER AND SEWER COMMITTEE MEETING

MAY 11, 2017

Page 2 of 2

An insurance claim was awarded in sum of \$1,394.13 to repair shingle damage caused by wind. The remaining intact shingles should last several more years. Replacing the entire roof will be reviewed at the time the shop building addition is constructed, tentatively in year 2020.

8. Discussion of the proposed sidewalk along Highway 35

Previously, the DOT required a 30' setback from shoulder which would have placed the sidewalk in a ravine. The DOT is willing to accept a proposed location of the sidewalk along Hwy 35 that would not require filling the ravine. Engineered plans will be required at the time the DOT permit is submitted. Staff will begin looking at obtaining a DOT permit to fill/grade/stabilize the site to prevent freezing water main lines.

The Committee requested the creation of a ½ mile buffer map around Tax Increment District #1 to determine eligible project locations. Downtown TIF projects were discussed and include:

- Intersection of 1st and South Street, NE corner: install bollards around lift station #1
- Intersection of 1st and South Street, NW corner: remove bump-out, install curb & gutter
- Intersection of 2nd and South Street, SW corner: improve sidewalk settling near
- Intersection of 2nd and South Street, SE corner bump-out: install bollards

9. Superintendent's and/or Administrator's Report

Phosphorus levels are decreasing due to installation of the Biomixer and other experiments to lessen turbulence and oxygen in the system. If levels persist the Village may be eligible for a 3-5 year extension on chemical treatments.

Road Maintenance: Gravel Road behind the wastewater treatment plant is deeply rutted. Cost estimates for several dumps of gravel is \$1,000.

10. Any Other Business Which Lawfully Comes Before the Committee (No Action) none

11. Adjournment

Sacia motioned to adjourn, seconded by Wood. MC 3-0 7:28 PM