

**ULSTER COUNTY LEGISLATURE
COMMITTEE MEETING MINUTES**

NAME OF COMMITTEE: Administrative Services Committee

DATE: September 15, 2009

TIME: 5:00 P.M.

PLACE: UCOB, 6th Legislative Chambers

LEGISLATORS PRESENT: Chairman Jeanette Provenzano, Deputy Chairman Paul Hansut, Legislators Alan Lomita, Roy Hochberg, Laura Petit, Ken Ronk arrived 5:20 PM

LEGISLATOR EXCUSED: Phil Terpening

OTHERS ATTENDING: LWV Lee Cane, Legislative Employee Nettie Tomshaw

The meeting was called to order by Chairman Provenzano at 5:10 PM.

A motion by Legislator Lomita was made to accept the August 18, 2009 Committee Meeting Minutes, seconded by Legislator Hansut, all were in favor, Carried.

Fleet Manager Position Update: Chairman Provenzano met with the County Executive. A second round of interviews have been completed - should make an offer within the next 10 days. Also ongoing interviews for Public Health Director and Transit Authority are taking place.

Financial System Update: Chairman Provenzano discussed the second Controllers report, noting disappointment Administrative Services Committee comments were not included. The Chair stated it will be up to the Legislature if the county should proceed with a new system or work with what we have. Can we afford spending \$800K for a new financial system? Legislator Hochberg said we have to decide what our priorities are once we evaluate the Executive's budget proposal - Legislator Lomita concurred. (Refer to July 2009 minutes for financial system discussion with Art Smith & Elliot Auerbach)

Legislator Lomita stated the Legislature may receive the 2010 budget a week sooner than expected noting budget review dates will be very tight. The 2010 budget draft schedule was submitted to all Legislators. An outside consulting firm with prior county budget experience will help Legislators evaluate and make recommendations.

Cell Phone Update: Chairman Provenzano asked the County Executive to have a representative attend and update the committee at next months meeting. Policy change and resolution will be forth coming. A brief recap of last month's discussion included the need for multiple carriers. Also, increased minutes used equates to higher productivity in the workplace and positive image using modern technology. (Refer to August 2009 minutes for cell phone discussion with Sylvia Wohlfahrt)

Whistleblower Resolution Update: Chairman Provenzano stated the committee did such a good job creating this resolution now Albany County is considering implementing. Laws and Rules took issue with some of the language such as; disciplining employee for not reporting and also reporting issues to comptroller vs. personnel director or any county official. A compromise was reached moving the resolution forward, thus the resolution passed.

Discussion: Legislative preparation prior to Session:

Resolutions on county website week prior to Session

Share ideas and thoughts ahead of Session night

Understand your authority as Legislator

Go directly to the source if necessary

Caucus Leaders collect information and share with committees

Progressing well first 8 months under new form of government

League of Women Voters President of local chapter sent letter to all legislators - watching closely county new form of government's progress.

Adjournment:

The meeting was respectfully adjourned at 5:30 PM with a motion offered by Legislator Hansut and seconded by Legislator Ronk, with all in favor, carried.

Respectfully Submitted,

**Jeanette Provenzano, Chairman
Administrative Services Committee**

JP/nt