

**Minutes Sign Off Sheet For:
June 4, 2012 Meeting**

HEALTH AND PERSONNEL COMMITTEE:

Robt Aiello

Robert Aiello, Chairman

Jeanette Provenzano

Jeanette Provenzano, Deputy Chairman

Carl Belfiglio

Carl Belfiglio

Robert Parete

Robert Parete

Kenneth J. Ronk, Jr.

Kenneth J. Ronk, Jr.

Today's Date: July 17, 2012

Health and Personnel Committee

Regular Meeting Minutes

DATE & TIME: June 4, 2012 / 5:30 PM
LOCATION: Library Conference Room, 6th Floor, COB, Kingston, NY
PRESIDING OFFICER: Robert T. Aiello, Chairman
LEGISLATIVE STAFF: Tammy Wilson
PRESENT: Legs. Jeanette Provenzano, Carl Belfiglio, Kenneth Ronk (5:45 p.m.) and Robert Parete
EXCUSED: None
QUORUM PRESENT: Yes
OTHER ATTENDEES: Mary Wawro, Legislator; Erica Guerin, Legislative Counsel; Ken Crannell, Deputy Executive; Amy Russell, Concerned Parents for Mental Health; Lee Cane, League of Women Voters, Mid-Hudson Region

- Chairman Aiello called the meeting to order at 5:30 PM

Discussion

Chairman - recognized Deputy Executive Kenneth Crannell to discuss Resolution No. 155. Dep. Crannell indicated that this was a resolution normally done as part of organizational meeting and was being done at the request of the Comptroller. State retirement regulations require every municipalities to file resolution establishing standard workday within 180 days of a new term for all elected and appointed officials within the County and those receiving retirement credit whether in the timekeeping system of the County or not. Resolution included the Executive branch, all department heads and deputy department heads of agency, offices of the countywide elected officials and their deputies (not including civil service – such as County Clerk's deputy). Dep. Crannell felt uncomfortable including legislative staff and indicated an amendment may be made. Deputy Crannell sent out backup information including the definition of "employee" to aid in determining which individuals were involved.

Leg. Belfiglio – Indicated that Legislators were informed at the beginning of the year and had completed time and attendance forms.

Dep. Crannell – Specified that this information was in addition to time and attendance that had been completed by the Legislators. Anyone that was a legislator in the prior term had option of completing an affidavit which was available from the Comptroller's office.

Leg. Aiello – Indicated that Legislators prepared Affidavit and asked if there was an additional step.

Dep. Crannell – Specified that the past Resolution didn't go far enough and the version now submitted included the Legislature.

Discussion ensued between Legislators and Dep. Crannell with regard to the standard work week and hours. Generally, all County employees have a 35 hour work week, some have 40 hour work week. It was the responsibility of the Legislature to establish the work week.

Leg. Parete – Indicated that there are two parts to the Resolution, establishing and reporting.

Leg. Provenzano - Noted that the Legislature, by voting on Resolution, was establishing the work schedule for all of the executive and elected officials, but that the Legislators weren't included at this point.

Dep. Crannell - Informed that a minimum of 6 hours and a maximum of 8 which is the range that the Comptroller allows.

Leg. Belfiglio - Inquired about the requirements with regard to the Social Security Numbers indicating that the last four digits not the beginning, should be included.

Leg. Aiello - Indicated that the Resolution would be amended to include the Legislators and Legislative staff and then an amendment with regard to the social security numbers.

Leg. Provenzano - Inquired as to why the social security numbers are now being required when they had not been before.

Attorney Guerin – Addressed Chairman Aiello indicating that when the Resolution went through process, the social security numbers were left off and were added when Clerk filed Resolution. She stated that it was important to maintain peoples' privacy. The purpose is to establish who was an actual employee.

Dep. Crannell – Suggested that correct motion would be to amend the attachment to remove the social security column and he would be able to provide the excel file to the Clerk so additional names could be added. The Deputy went on to clarify the individuals included on the list.

MOTIONS:

Motion No. 1

Resolution No. 155 – June 19, 2012

Text of Motion:

Resolved to approve Resolution No. 155 – Establishing And Reporting The Standard Work For Elected Or Appointed Officials

Resolution Summary: The State Comptroller has promulgated Regulation 315.4 which imposes reporting requirements for elected and appointed officials of participating employers, and requires the governing board of each participating employer to adopt a resolution establishing a standard work day for each elected or appointed official. Regulation 315.4 applies only to those elected and appointed officials who aren't covered by a collective bargaining agreement and who exercise policy making authority. Pursuant to Regulation 315.4, in the event that elected or appointed officials don't participate in an employer's time keeping system, they're required to keep a record of activities for 3 month period and submit to the clerk of the governing board within 180 days of taking office. Among the requirements for employers are a more detailed description along with a Legislative resolution establishing and reporting such Standard Work Day, public post of the Resolution and submission of the Resolution to the New York State Retirement System. The filing of the resolution is required within 180 day of each new legislative term, which requires Ulster County to file biannually.

Motion to amend Resolution No. 155 - removing requirement to include last four digits of the Social Security number of individuals.

Motion Made By: Leg. Ronk

Motion Seconded By: Leg. Belfiglio

Roll Call Vote: No

Voting In Favor: Legs. Aiello, Provenzano, Belfiglio, Ronk and Parete

Voting Against: None

No. of Votes in Favor: 5

No. of Votes Against: 0

Disposition: Motion Passes

Additional Questions and/or Comments:

Leg. Parete? - Made point of information that resolutions, per the Charter, should only address one issue and that this Resolution addressed two because it was reporting and establishing. He wanted it to be clear that the Resolution addressed two issues.

Leg. Aiello – Supported amending the Resolution to include the Legislative Employees.

Leg. Provenzano – Indicated that only a draft had been submitted and it hadn't been adopted with social security numbers.

Motion to amend Resolution No. 155 to include Legislature and legislative staff

Motion Made By: Leg. Belfiglio
Motion Seconded By: Leg. Ronk
Roll Call Vote: No
Voting In Favor: Legs. Aiello, Provenzano, Belfiglio, Ronk and Parete
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Motion Passes

Discussion:

Dep. Crannell indicated which employees may be included to file with regard to the Legislative staff depending on their duties.

Motion No. 2 **Resolution No. 142, June 19, 2012**
Text of Motion: RESOLVED to approve Resolution No. 142 – Amending the 2012 Ulster County Budget - Accepting Additional Revenue From The New York State Conference Of Local Mental Hygiene Directors And Appropriating The Funds For The Operation Of Parent Support Groups – Department Of Mental Health

Resolution Summary: Ulster County Department of Mental Health has been notified by the NYS Conference of Local Mental Hygiene Directors that it has been allocated \$5,000.00. The UC Department of Mental Health plans to use the funds to contract with Family of Woodstock to provide online parent support groups which shall provide peer support and cross-system resource information and to produce and archive webinars and online seminars. In order to reflect the increase in funding, Mental Health has requested amendment of the 2012 County Budget. There is no increase in the County contribution for this program as a result of the modifications.

Additional Questions and/or Comments:

Leg. Belfiglio - Wished to bring up Resolution No. 142 and inquired as to whether the \$5,000.00 additional funding was earmarked. He referred to an eating disorder coalition in Ulster County which is a group that holds awareness and therapy sessions for parents with children with eating disorders. Leg. Belfiglio indicated that monies had been offered in the past and this would be a nice thing to do at this point.

Leg. Provanzano – Asked for explanation of what constitutes eating disorders to which Leg. Belfiglio obliged.

Dep. Crannell – Indicated that there were certain parameters for the money and indicated that a copy of the Grant Award could be available.

Leg. Parete – Indicated that he had chaired Committee at the time the eating disorder coalition was funded. He reviewed experiences with families, their stories and the disciplines in relation to the disorder.

Leg. Provenzano – Indicated that the Resolution wasn't specific and asked if Leg. Belfiglio could request funding be earmarked. Funds originally were in the 2010 Budget but haven't been included since.

Leg. Ronk – Suggested invitation to Michael Berg to discuss services provided.

Motion Made By: Leg. Provenzano
Motion Seconded By: Leg. Ronk
Roll Call Vote: No
Voting In Favor: Legs. Aiello, Provenzano, Belfiglio, Ronk and Parete

Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Motion Passes

Leg. Ronk moved for discussion of Resolution No. 131. Seconded by Leg. Belfiglio.

Motion No. 3 **Resolution No. 131 – June 19, 2012**
Text of Motion: Resolved to approve Resolution No. 131 - Requesting The Consolidation Of Vital Statistics Registration Districts

Resolution Summary: The maintenance and issuance of birth and death certificates is currently the responsibility of 1,452 different entities in the State of New York. There are approximately 6,400 vital statistics registration districts in the United States and New York comprises nearly a quarter of the districts nationwide. In addition to municipalities, hospitals, charitable organizations and penal institutions may also be a separate vital statistic registration district. The Commissioner of New York State Department of Health has the power to consolidate two or more vital statistics registration districts into a single district. Governor Cuomo's Commission on Local Government Efficiency and Competitiveness encourages consolidation of vital statistics registration districts to create efficiency and consistent administration of records. There are two New York State Correctional facilities in Ulster County in the Towns of Wawarsing and Shawangunk which are currently separate vital statistics registration Districts and the NYS Department of Corrections wishes to consolidate the two facilities registration districts with the Town of Shawangunk and the Town of Wawarsing. The Town Clerks on both towns have agreed to serve as the registrar of vital statistics for the correctional facilities.

Discussion:

Leg. Ronk - Supt. of Walkill Correctional Facility (in Leg. Ronk's town), had been asked by the Town Clerk that the Vital Statistics District be consolidated with the Town. Issue arose last year in which funeral director at prison didn't know how to complete form and Clerk didn't have jurisdiction. Rarely a birth/death at the facilities and Walkill Superintendent had requested consolidation and Town Clerk had agreed. Department of Corrections had requested that Eastern Correctional Facility be included as well and the Wawarsing Town Clerk had also agreed.

Motion Made By: Leg. Ronk
Motion Seconded By: Leg. Belfiglio
Roll Call Vote: No
Voting In Favor: Legs. Aiello, Provenzano, Belfiglio, Ronk and Parete
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against: 0
Disposition: Motion Passes

Motion No. 4
Test Of Motion: RESOLVED to approve the Minutes of the April 30, 2012
Motion Made By: Leg. Parete
Motion Seconded By; Leg. Ronk
Roll Call Vote: None
Voting In Favor: Leg. Aiello, Provenzano, Belfiglio, Ronk and Parete
Voting Against: None
No. of Votes in Favor: 5
No. of Votes Against 0
Disposition: Motion Passes

Abstract for June 19th Session

L41-3 – Golden Hill Health Care Center – Agreement to provide around-the-clock security services for Golden Hill Health Care Center. This agreement is funded in part with federal and state dollars. It is being awarded to the lowest responsible bidder.

Questions and/or Comments:

Leg. Ronk – Is it unarmed security or armed.

Attorney Guerin – Indicated that it was definitely unarmed, that this was a boiler-plate contract that she has reviewed.

New/Old Business:

Amy Russell wished to address the Committee with regard to Resolution No. 142. She referenced a website "Wellness Recovery.org" that is developing website to coordinate resources and consolidate groups.

Attorney Guerin – asked to revisit Contract – Article 2 of the Agreement "term is for one year." There is a provision "get out of jail free card" and wanted to know why there isn't a termination clause in Contract at this time. Leg. Provenzano requested that information be obtained for Committee to which Atty. Guerin agreed.

Leg. Parete – Surprised that termination clause wasn't standard part of Contract.

Leg. Ronk – Addressed Leg. Parete's comment regarding Sheriff's office filing position for security. Salary and benefits were not something that the County could match.

Leg. Parete – Indicated that he had located a public notice on the County website with regard to the Sanitary Code to permittees of Ulster County. Indicated that it was a very important document and should have been widely distributed. Leg. Parete would like to see changes made.

Leg. Aiello – Requested that Ken Crannell email a red-line version of the Sanitary Code.

Next scheduled Committee meeting is July 2, 2012 at 5:30 p.m., County Office Building, 6th Floor Legislative Library.

There being no further business before the meeting, on the motion duly made by Leg. Belfiglio, seconded by Leg. Ronk, and carried, the meeting adjourned at 6:34 p.m.

Dated the 13th day of June, 2012

Lisa K. Mance, Legislative Employee

Minutes Approved on:

