


Date: December 11, 2012

COMMITTEE MINTUES APPROVAL

HEALTH AND PERSONNEL:

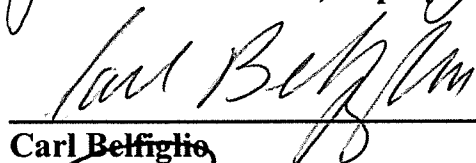


Robert Aiello, Chairman



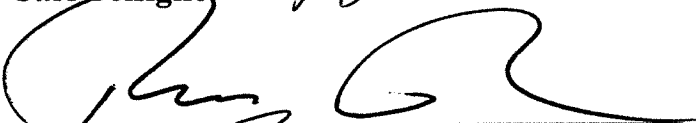
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Jeanette Provenzano, Deputy Chairman



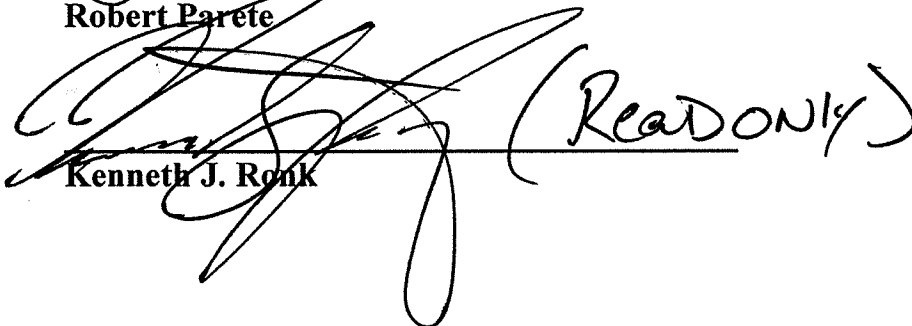
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Carl Belfiglio



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Robert Paréte



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Kenneth J. Ronk (READ ONLY)

Today's Date: January 7, 2013

**Health and Personnel Committee**

**Regular Meeting Minutes**

**DATE & TIME:** December 11, 2012, 5:30 PM  
**LOCATION:** Majority Conference Room, 6<sup>th</sup> Floor, COB, Kingston, NY  
**PRESIDING OFFICER:** Chairman Robert T. Aiello  
**LEGISLATIVE STAFF:** Fawn Tantillo, Deputy Clerk  
**PRESENT:** Legislators Robert Aiello, Carl Belfiglio, Robert Parete, Jeanette Provenzano  
**EXCUSED:** Legislator Ronk  
**QUORUM PRESENT:** Yes  
**OTHER ATTENDEES:** Erica Guerin, Legislative Counsel, Lee Cane, League of Women Voters  
Chairman Aiello called the meeting to order at 5:32 PM

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**MOTION NO. 1  
2012**

**RESOLVED To Approve the Minutes of November 1,**

**Motion Made By:** Provenzano

**Motion Seconded By:** Aiello

**Discussion:**

Legislators Parete and Belfiglio were not at the November 1, 2012 meeting and abstained from voting.

Must be carried over to the next meeting.

**Roll Call Vote:** No

**Voting In Favor:** Legislators: Aiello, Provenzano

**Voting Against:**

**Abstaining:** Legislators: Belfiglio, Robert Parete

**No. of Votes in Favor:** 2

**No. of Votes Against:** 0

**Disposition:** Motion Fails

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**Motion No. 2**                      **Resolution No. 318 – December 6, 2012**

**Text of Motion:**                      Resolved to approve Resolution No. 318 - Establishing And Reporting The Standard Work Day For Appointed Officials

**Motion Made By:**                      Legislator Robert Parete

**Motion Seconded By:**                      Legislator Provenzano

**Resolution Summary:** This Resolution establishes by the Ulster County Legislature the Standard Work Days for these appointed officials who are not covered by a collective bargaining agreement, and will report the days worked to the New York State and Local Employees' Retirement System based on the record of activities (ROA) maintained and submitted to the Clerk of the Legislature, or by participation in the County's time keeping system for the following officials. The Clerk of the Ulster County Legislature is directed to post a copy of this resolution on the County's website or official sign-board of the County for a period of not less than 30 days and will file a certified copy of this resolution along with an affidavit of posting with the Office of the New York State Comptroller within 45 days of the adoption of this resolution.

**Discussion**

Legislator Provenzano asked for clarification of the chart in the resolution showing some individuals did not take part in the time keeping system. She was concerned this would have an impact on their retirement.

Tantillo explained that the resolution establish the standard work day and calculates how many days individuals earn toward retirement. Individuals that use the time keeping system will record the days worked that way. The individuals who do not use the time keeping system kept a three month log of hours worked just as the Legislators did. That log was used to establish days worked for the purpose of retirement for those individuals.

Robert Parete asked if any of these employees increased their work day of if the resolution changed the work week hours for any of them. He felt that the committee should know what they were before and what they were changed to.

Tantillo explained that all of the Legislative staff, except for Counsel and Part Time Deputy Clerk, were hired at an 8 hour day/ 40 hour work week.

**Roll Call Vote:**                      No  
**Voting In Favor:**                      Legislators Aiello, Belfiglio, Robert Parete, Provenzano  
**Voting Against:**                      None  
**No. of Votes in Favor:**                      4  
**No. of Votes Against:**                      0  
**Disposition:**                      Motion Passed

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## **New Business:**

Legislator Belfiglio introduced a resolution proposal for discussion. In light of the many personnel changes expected in the next year, he is concerned that it is not clear what is happening to positions only looking at the budget. He used the example of the new Deputy Director of Social Services who was moved from Golden Hill.

The resolution requested the County Personnel Officer provide a monthly accounting of all new county employees, employee department transfers, new contract employees, new Department and Deputy Department Head appointments, Department Head and Deputy Department Head transfers and resignations within all County departments.

Legislator Provenzano said she understood what Belfiglio was looking for and agreed the committee should get it but she did not feel a resolution was necessary. She feels the committee has the authority to request any information they want. She suggested the committee write a letter to Brenda Bartholomew, Personnel Director, to provide the information if they simply ask for it.

Belfiglio said if we do that and they agree to it – that would be fine. He is not submitting the resolution until next month. If they get the information they request it would be fine. If not he wants to move ahead with the resolution.

Legislator Parete agreed the committee needed more information but was not sure how to tie it into Charter changes requesting all civil service reclassifications on a quarterly basis. That Charter change “dove tails” into this resolution.

There was discussion about what should be in the letter. Counsel Guerin was asked to write a letter, share it with the committee members for them to sign.

Legislator Parete expressed concern about the wording of resolution requiring the information to be posted on the web site. He felt this was unnecessary and might even be an infringement on employee’s confidentiality.

Legislator Belfiglio explained the purpose of publishing the information on the web site was to two fold. It would keep the Legislature informed of various changes in personnel and insure the public would be aware of vacancies and possible job openings.

There was a brief discussion that most County jobs are Civil Service and individuals are hired from a list. The exams required to get on the list are posted on line.

Guerin suggested that any report should tie into proper personnel policy and accountability. She pointed out that the entire County workforce is impacted by policy matters like reclassification.

Belfiglio felt the discussion was off his original point was would welcome Bartholomew to attend the next meeting. He feels it is important for the public to know what positions are being filled. He suggested a compromise of just posting the job title and position number.

Guerin said she would draft a letter to Deputy Executive Ken Crannell requesting Brenda Bartholomew, Personnel Director, attend the next meeting of the committee.

Chairman Aiello pointed out that the county has 1700 employees. He didn't want the committee to come across as unreasonable. He suggested they ask Bartholomew and Crannell what reports they currently produce and go from there. He was happy to have them at the next meeting.

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**Adjournment**

**Motion Made By:** Legislator Provenzano

**Motion Seconded By:** Legislator Robert Parete

**No. of Votes in Favor:** 4

**No. of Votes Against:** 0

**TIME:** 6:12 pm

**Dated the 13th day of December, 2012**

**Fawn Tantillo, Deputy Clerk**

**Minutes Approved on:**

