

ULSTER COUNTY LEGISLATURE
COMMITTEE REPORT

NAME OF COMMITTEE: General Services Committee
DATE: June 17, 1998
TIME: 5:30 P.M.
PLACE: Ulster County Office Building
Legislature Chambers
LEGISLATORS PRESENT: Felicello, Busick, Gerentine, Every,
Lent, Roberti, Bertone, Magarelli, Smith
OTHERS PRESENT: Herb Hekler, Planning Dept; Dorothy
Martin, Real Property; Arlene Kerans,
Purchasing; Barbara Applegate, Secretary

I. PURCHASING DEPT.

Arlene presented the agenda.

Due to the retirement in July, of the principal account clerk, a vacancy will exist. Arlene would like to fill this position from within her department. This move will open a buyer's position. The buyers list will be canvased.

Arlene will be hiring a temporary employee for Central Auto to help with paperwork and other administrative work. Presently there are three mechanics to maintain all buses and automobiles in the county, making it difficult for them to maintain the vehicles and do all the paperwork. There are funds in the part time line to fund this position until the end of 1998.

Ulster BOCES has been awarded a grant to study feasibility of bidding utilities. They have hired a firm to conduct this study. The firm will offer a recommendation. At that point it is up to the agency to proceed. Ulster County, through the Purchasing Department's agreement with BOCES, will be taking part in this study.

Arlene will be offering a training seminar for municipalities regarding Purchasing policies and procedures sometime in the Fall.

II. PLANNING DEPT.

Herb Hekler informed the committee he had two requests for use of county buses. One from the City of Kingston for the Fourth of July celebration, the other from Town of Saugerties for the Garlic Festival. Both requests will be acknowledged.

III. REAL PROPERTY

Dorothy Martin presented the agenda.

Dorothy presented a resolution from the Town of Hardenburgh who is in the process of defending their values of State-owned lands due to pending litigation the State of New York has brought against them. The impact of this litigation will affect how Roll Section 3 (State Owned Land Section of the Roll) is valued throughout the state. Currently, the State of New York is Ulster County's second largest taxpayer. Moved by Legislator Lent, seconded by Legislator Magarelli. Following discussion, the committee unanimously agreed they did not have sufficient information to discuss this matter. Dorothy will get more information to committee members within the next few days. Committee Chairman Felicello will then poll each member. If satisfactory input is received from committee members, it will then be submitted as a late resolution. If not, it will be held for future discussion.

IV. OTHER BUSINESS

Chairman Felicello asked that a letter be sent to each department head reporting to the General Services Committee, asking that they send a copy of their agenda and any pertinent information to committee members a week before the monthly meeting. If there are any questions or concerns, call the Chairman at 795-2495.

The August meeting will be held at the Purchasing Department, 300 Flatbush Ave.

All business being completed meeting adjourned at 6:10 p.m.

Respectfully submitted,

Frank Felicello
Chairman