

ULSTER COUNTY LEGISLATURE  
COMMITTEE REPORT

NAME OF COMMITTEE: General Services Committee  
DATE: October 16, 1995  
TIME: 7:35 PM  
PLACE: Legislative Conference Room  
LEGISLATORS PRESENT: Legislators Carle, Calabrese, Devine,  
Every, Moone, Bertone, Cranston  
LEGISLATORS EXCUSED: Legislator Gerentine  
LEGISLATORS ABSENT; Legislator Bischoff  
OTHERS PRESENT: Arlene Kearns, Purchasing Dept.;  
Peter Savago, Harry Castiglione, Board  
of Elections; Barbara Applegate,  
Secretary

I. PURCHASING DEPT.

Arlene presented the agenda for the Purchasing Department.

Arlene informed the committee of the changes in the bidding procedure in light of recent controversy involving the DPW.

The committee asked Arlene to clarify several items in the Purchasing Department budget.

The increase in postage and printing line is due to increase in prices for paper and postage after the first of the year. Discussion of the use of recycled paper took place. Arlene stated the difference in price for recycled paper was only a few pennies, and the quality is very poor. Chairman Carle stated the sub-committee appointed to look into this matter will be meeting with Arlene soon to discuss use of recycled paper.

The budget shows an increase in Contractual Services, Personnel line and Fees for Services. Arlene advised the committee monies for temp help in proposed budget and monies for senior account clerk, line 1822, are an either/or proposal.

The possibility of leasing four copiers, as opposed to purchasing them was also discussed with Arlene.

Arlene stated that reimbursements from departments for copies has been increased. Also, the bid for the physical inventory is not back yet, she may be able to cut there.

After discussion, it was agreed by those present that a letter to sent to the County Administrator with the committees recommendations. Moved by Legislator Calabrese, seconded by Legislator Cranston. Unanimously carried.

## II. BOARD OF ELECTIONS

Agenda presented by Commissioners Savago and Castiglione.

The commissioners presented their budget for 1996.

There is an increase in printing and postage for the coming year. These increases are necessary due to the increased cost in paper costs and because of the two primaries and the general elections. Postage costs will increase due to additional mailing of absentee ballots, as well as mailing costs due to the Motor Voter Act.

Discussion was held regarding the amount of \$16,000 set aside to do the mail check. After discussion, Legislator Moone moved that the mail check be eliminated, and the funds be put in the contingency fund, seconded by Legislator Every. Carried by the following vote, 5 in favor 2 against. (Legislators Carle, Calabrese, Devine, Every, Moone in favor, Legislators Bertone and Cranston against). Commissioner Castiglione would like to go on record as strongly opposing this, as he feels it will interfere with the work of the Elections Commissioners.

The budget, as presented, reflected an increase in travel and mileage expenses. This is necessary to accommodate the traveling anticipated by the Board of Elections staff in connecting with imaging, digitizing, visits to other Boards to observe their operations and conferences that the staff should attend. After discussion Legislator Moone moved that a memo be sent to County Administrator stating it was the sense of the committee that the travel line be reduced to \$6000.00 and the mileage line remain at last year's amount of \$700.00. Seconded by Legislator Calabrese. Unanimously carried. It was also recommended by several committee members that each commissioner be funded for only one conference per year.

## III. OTHER BUSINESS

Chairman Carle read a letter from Lucille Schecter thanking the legislators for the recent bus route changes.

Legislator Calabrese moved and Legislator Cranston seconded that meeting be adjourned at 9:15 p.m.

Respectfully submitted,  
Terence G. Carle, Chairman