

ULSTER COUNTY LEGISLATURE

COMMITTEE REPORT

NAME OF COMMITTEE: General Services Committee
DATE: February 22, 1993
TIME: 7:30 PM
PLACE: Legislative Chambers
LEGISLATORS PRESENT: Legislators Tipp, Sottile, Bischoff,
Crespino, Bertone, Naccarato, Cranston
LEGISLATORS EXCUSED: Legislators Sinagra
LEGISLATORS ABSENT: Legislator Gerentine
OTHERS PRESENT: Kathy Posnick, Insurance Dept;
Priscilla McBride, Real Property;
Robert Hoose, Safety Office;
Arlene Kerans, Purchasing;
Barbara Applegate, Secretary

Meeting was called to order at 7:30 PM by Deputy Chairman Tipp.

1. INSURANCE DEPARTMENT

Kathy Posnick presented the agenda.

Kathy reported on quotes received for 1993 package policy and umbrella liability renewals. The Arthur Gallagher Company was the successful bidder on every-thing, except excess liability portion, which was awarded to Sobel Affiliates.

II. REAL PROPERTY TAX AGENCY

Priscilla McBride presented the agenda.

The agency assisted local offices on 1993 extension of taxes which was completed by mid December. She was not notified that there were any errors. There were twenty towns and one county tax bills to get out. Priscilla explained the tax extension rates to the

Committee. She also explained the effective Tax Rate.

Revaluation Projects. Town of Hardenburgh is updating this year. Town of Rosendale updating this year. Five projects are anticipated for 1995.

III. SAFETY COMMITTEE

Bob Hoose presented the agenda. His accounts are showing revenues from the new fee schedule.

Bloodborne pathogens, hepatitis B and Tuberculosis Training will be held for at risk employees. To date \$14,610.61 has been expended for Sheriff's Department, Social Services and Mental Health.

The air quality at Dietz Stadium has not been tested since the last report. The testing is very expensive, and will not be done unless there is a problem.

A discussion was held regarding upgrading security in the county buildings. Electronic gates will be installed in the central building and buildings 3 and 4 of Social Services. Card i.d.'s will be used. All back doors will be equipped with panic alarms. A metal detector will be put in building 3.

Many of the same security measures will be put in effect in the court house. There will be limited access to the building. Magnetic cards will be used to gain access in much of the building.

The topic of security personnel was brought up. It is the feeling that security personnel should not report to Buildings and Constructions Dept. Perhaps they should be an independent department. If the guards are going to wear uniforms similar to those of police officers, they should carry weapons. If they are not going to carry weapons, they should perhaps wear trousers, shirts and blazers as a uniform. Whatever the dress, it should be uniformed throughout all county buildings.

Standardized badges will be used for entrance into Mental Health Department.

Electromagnetic Fields were discussed. At this point there are no standards in place to be used for guidance. Bob will have to look into getting equipment for testing. Space has not been found for a Safety Training Room.

IV. PURCHASING DEPARTMENT

Arlene Kerans presented the agenda.

She reported on the telephone service during this past year. A report is kept on all service calls throughout the year. The repairman is very computer literate, and has been able to pinpoint trouble spots.

Arlene gave a review on the local seminar held November 11th. 110 people attended; 64 were employees, 46 vendors. The seminar proved to be successful. The vendors had an opportunity to talk to the individuals from the municipalities.

Arlene took the first part of the CPPO examination. The second part was cancelled because of the weather. She will take the second part when it is rescheduled.

Arlene has received an application for National Professional Purchasing Manger of the Year. She will submit the application.

A copy of the 1993 Bid List was distributed to committee members. To date 30 bids have been received.

Arlene will set up telephone training seminars and postal seminars for county employes during the coming months.

Arlene introduced a resolution requesting a transfer of funds from Contingency to AAA-1345-0-1997 Overtime for \$2000.00. The overtime budget has been totally depleted at this time. Additional funds will be needed due to unanticipated telephone problems, causing phone repair personnel to work weekends to clear up the problems in the phone system. Moved by Legislator Cranston, seconded by Legislator Sottile. No discussion. Unanimously carried. (Legislators Tipp, Sottile, Bischoff, Crespino, Bertone, Cranston all in favor)

V. OTHER BUSINESS

A discussion was held regarding changing the time of the meeting to 6:30 p.m. No decision was reached.

Legislator Cranston moved, and Legislator Sottile seconded that meeting be adjourned at 9:45 p.m. Unanimously carried.

Respectfully submitted,
Alice Tipp
Deputy Chairman