

TOWNSHIP OF UPPER CHICHESTER

May 7, 2015

I. CALL TO ORDER

The Caucus meeting of May 7, 2015 of the Board of Commissioners was called to order by Mr. Michael Gaudiuso, President, in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Mr. Gaudiuso conducted the Pledge of Allegiance.

II. ROLL CALL

Roll was conducted by Mr. John McMullan. Mr. Gaudiuso, Mr. Raikowski, Ms. Whitaker, Mr. Baiocco, Mr. Neary, Mr. Viscuso, and Mr. Catania. All present unless otherwise noted.

Mr. Gaudiuso noted that tonight's meeting has been publicly advertised as a voting meeting for the board to take action on any lawful matter regarding the Township.

III. COMMENTS OF CITIZENS

Mr. Frank Brown, 713 Wooten Drive. Mr. Brown had several questions about the completion status and completion date for Furey Fields 1 & 2. The Commissioners listened to Mr. Brown's concerns about the construction of the fields and the loss of income experienced by the Chichester Thunder Softball Program. As a result of discussion, the Commissioners suggested Mr. Brown submit an updated loss of profit statement from the Chichester Thunder Softball Program to Mr. McMullan for review. Mr. Brown submitted the loss of profit statement to Mr. McMullan to be forwarded to the Township solicitor.

Mr. Rich Wimmer, 4404 Whitney Avenue. Mr. Wimmer spoke in support of Mr. Brown's comments and the Chichester Thunder Softball game. Mr. Wimmer reiterated concerns stated by Mr. Brown. Board members and Mr. Viscuso provided responses in the discussion.

Mr. Viscuso provided an update on Furey Fields 1 and 2. Mr. Viscuso asked the representatives from Land Tech contracting to provide an update. The Contractors commented they will need four good weeks, weather cooperating, to complete the fields. The Contractor noted, as mentioned during the preconstruction meeting, Contractor is recommending no use of the fields until early Fall.

Mr. Gaudiuso, Ms. Whitaker and Mr. Baiocco provided responses to Mr. Brown's comments. The Commissioners expressed their concerns and efforts in completing the fields.

IV. REPORTS OF COMMISSIONERS

A. *Fire & Safety, Zoning & Planning – Mr. Raikowski, Chairman*

1. *Mr. Raikowski noted the one year anniversary of the Medic Unit and recognizing EMS week with a Resolution from the Board at next week's meeting.*

2. *Mr. Raikowski commented on the deteriorating home on 3rd Ave and papers have been filed with Delaware County Courts for the Township to demolish the house.*

3. *Mr. Raikowski noted Royal Farms has final land development approvals and may have zoning issues because of signage.*

4. *Mr. Raikowski noted a meeting took place with CWA and members of the Township to partner on a project on Okiola Avenue. CWA is asking for a request from the Township.*

5. *Mr. Raikowski discussed hiring, a non-paid trainee for the position of acting as an apprentice to the Township Fire Marshall. Mr. Raikowski asked the board for recommendation to complete interviews.*

B. *License & Inspections, Recreation, Sewer & Water – Ms. Whitaker, Chairman*

1. *Ms. Whitaker noted she will present her reports at next week's meeting.*

2. *Ms. Whitaker commented she has been chair of recreation for the past two years and wanted to address the hours worked/reported by the Director of Recreation. Ms. Whitaker reported the Rec Director's hours are not always normal business hours and may include evening and weekend hours.*

C. *Highway & Sanitation, Library, Street Lighting & Traffic Signals – Mr. Baiocco, Chairman*

1. Mr. Baiocco requested hiring three to four summer employees for the highway/sanitation department. Commissioners to send recommendations to Mr. McMullan
2. Mr. Baiocco commented on the discussion with Senator Pileggi and members from the Library Board. Senator Pileggi encouraged the members of the library board to contact his office.
3. Mr. Baiocco discussed the Township financially assisting with the repair of the storm water basin at Springton Circle. Mr. Viscuso offered his assessment of the repairs and explained the difficulty in determining responsibility. Ms. Whitaker suggested Mr. Catania draft an agreement that commits the Township to paying half the costs and when the project is complete the Township is not responsible for future repairs.

D. Administration/Finance, Grants, Open Space/Shade Tree – Mr. Neary, Chairman

1. Mr. Neary noted all Administrative/Financial reports will be available for next week's meeting.
2. Mr. Neary provided clarification to the 2014 end of the year surplus amount. Mr. Neary explained the amount is actually less because, although transfers for obligations did take place, journal entries were not complete for some of the obligations. The surplus for 2014 amounts to approximately \$800,000.
3. Moved by Mr. Neary, seconded by Mr. Baiocco, to hire Kate Kauranen as a part time accountant. Questions? Motion carried.

Discussion: Ms. Whitaker felt the interviewing process was skewed because all the Commissioners were not present at the interviews and would have made a recommendation to hire a candidate from town. Ms. Whitaker does feel the current candidate is qualified for the position.

Mr. Raikowski reiterated some of Ms. Whitaker's comments about hiring a candidate from town. Mr. Raikowski does feel the successful candidate is qualified.

Mr. Neary concluded with saying the successful candidate is qualified and in his evaluation is the most qualified for this position. Mr. Neary commented all three final candidates possess great qualifications, however, for this position, because of her experience, feels Ms. Kauranen is the best fit.

4. *Mr. Neary noted the list of bills will be available next week.*
5. *Mr. Neary noted discussion took place in executive session regarding redistricting.*
6. *Mr. Neary requested an update on estimates for work to be completed at Creekside Development from Mr. Viscuso. Mr. Neary noted he sent an email and has not received any responses. Mr. Viscuso commented, bids must not have been submitted and Mr. Neary may be able to obtain more information from Travelers and Mr. Sheridan.*
7. *Mr. Neary expressed appreciation for the work completed at two homes on Riders Lane by the Highway Department. The Highway Department installed a berm behind the two homes on Riders Lane.*

E. Public Safety & Historical Society – Mr. Gaudio, Chairman

1. *Mr. Gaudio noted that all reports will be available for next week's meeting.*
2. *Mr. Gaudio commented the police department has started bike patrols and encouraged Commissioners to contact the Chief if they would like to request a patrol in their Ward.*
3. *Mr. Gaudio noted he would like to recognize the police department at next week's meeting for the great work they have been doing over the past few months.*
4. *Mr. Gaudio commented on the Economic Development Committee and requested Mr. McMullan to schedule another meeting. Mr. Gaudio suggested scheduling an evening meeting to accommodate other Commissioners.*
5. *Mr. Gaudio asked Mr. Viscuso about running a camera through the storm water pipe on 3105 Rodney Ave. The camera work has been completed now the easement has to be executed prior to work. Mr. Catania commented he recently obtained contact information for the owner and will send the easement agreement.*
6. *Mr. Gaudio requested the board consider offering incentives to new businesses opening in the Township and eventually offer incentives to existing businesses.*

7. Mr. Gaudio commented on the hardwork Ms. Morrison completes in the Recreation Department and in coordinating seasonal events. Mr. Gaudio ask the board to evaluate a system to deter residents from outside the Town participating in Upper Chichester Township events. After a discussion, Ms. Whitaker noted she will discuss with the Ms. Morrison. Mr. Gaudio commented he brought up the issue because of concerns received from residents.

F. MANAGER'S REPORT

1. Moved by Mr. Neary and seconded by Mr. Raikowski, resolution 15-12, Upper Chichester Board of Commissioners recognizing National Children's Mental Health Awareness Day on May 7, 2015. Questions? Moved without dissent.
2. Moved by Mr. Neary and seconded by Mr. Raikowski, to transfer \$52,000 from the Sale of Police Cars PLGIT account to the General Fund for the costs of the dashboard cameras and recently purchased ATV. Questions? Moved without dissent.
3. Moved by Mr. Neary and seconded by Mr. Raikowski, an agreement with Tyco to test and maintain the sprinkler systems and hood system in the kitchen of the Township Building. Questions? Moved without dissent.
4. Mr. McMullan discussed the Library utilizing space at the Community Action building on Meetinghouse Road. Mr. McMullan to schedule a meeting with all interested parties.
5. Mr. McMullan commented scheduling a meeting with the board of the Sports Legends of Delaware County.
6. Mr. McMullan requested providing compensation to Mr. Campagnini for his work completed on the EDC website. The compensation request is \$500 for a year and half of work. Mr. McMullan would obtain an invoice.

G. SOLICITOR'S REPORT

1. Mr. Catania noted the items that were covered in executive session.

2. Motion by Mr. Neary and seconded by Mr. Raikowski, resolution 15-13, authorizing Mr. McMullan as the designated individual authorized to make PLGIT account transfers on behalf of the Township. Questions? Moved without dissent.
3. Mr. Catania noted the he and Mr. Viscuso are working on Ward realignment ordinance 697 and Mr. Catania is working on getting better answers from the Census Bureau.
4. Mr. Catania noted all the information for the codification process is now with the codification company. The new information he provided to the codification company accounts for approximately fifteen to twenty new resolutions.
5. Mr. Catania noted working with Mr. McMullan on issues presented by Bethel residents about Apria Healthcare.
6. Mr. Catania commented at next month's meeting he will have some more information about new legislation impacting criminal background checks for volunteers.

H. ENGINEERS REPORT

1. Mr. Viscuso provided an update on the 2014 CDBG projects. The Township has been awarded additional funds from the County for the projects.
2. Mr. Viscuso noted the Township will need to request additional funds for the 2015 CDBG project.
3. Mr. Viscuso discussed the 2015 Road Program. Mr. Viscuso noted the contractor awarded last year's work was also the low bidder for this year. Mr. Viscuso will discuss more next week.
4. Mr. Viscuso noted 3105 Rodney Ave was discussed earlier tonight.
5. Mr. Viscuso commented on updating the floodplain ordinance.
6. Mr. Viscuso reported the Mill Road sidewalk alignment request by Lutheran Knolls will have to be approved PennDot.

Mr. Raikowski has concerns about expanding the sidewalk and the safety of the residents from Lutheran Knolls using the sidewalk. Mr. Viscuso noted a plan has been submitted to Penn Dot.

7. Mr. Viscuso noted he has created plans for an addition to the highway building and created plans to install a shed for the library on the side of the Township building.

8. Mr. Viscuso noted he will present three resolutions next week.

9. Mr. Viscuso addressed zoning concerns about Royal Farms that are being addressed by the Township's Zoning Officer.

10. Mr. Viscuso noted the traffic signal at Maple Zone should be installed within the next two weeks.

New Business

None Reported.

OLD BUSINESS

No discussion.

4. ADJOURNMENT

Moved by Mr. Neary, seconded by Mr. Raikowski that the Board adjourns. Questions? Motion carried without dissent.

Respectfully submitted,

John McMullan
Township Manager/Secretary