

TOWNSHIP OF UPPER CHICHESTER

April 9, 2015

I. CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Mr. Michael Gaudio, President, in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Mr. Gaudio conducted the Pledge of Allegiance.

II. ROLL CALL

Roll was conducted by Mr. John McMullan. Mr. Gaudio, Mr. Raikowski, Ms. Whitaker, Mr. Baiocco- absent, Mr. Neary, Mr. Schneider sitting in for Mr. Viscuso, Mr. Catania. All present unless otherwise noted.

III. MEETING MINUTES

Moved by Mr. Neary; seconded by Mr. Raikowski, the Board approved the meeting minutes from the March 12th, 2015 meeting. Questions? Motion carried without dissent.

Mr. Gaudio noted that the Board held an Executive Session on March 12, 2015 to discuss various legal and personnel issues.

IV. COMMENTS OF CITIZENS

No comments.

V. ENGINEER'S REPORT

- 1. Mr. Schneider presented the Engineer's report.*
- 2. Mr. Schneider provided an update on Furey Fields 1 and 2. Mr. Schneider stated contracts have been executed and Contractor would like to begin work mid to late April.*
- 3. Mr. Schneider reported on the 2014 CDBG projects. Pennoni has received bids for the project, however, the bid amounts exceed the CDBG amount received by the Township. Mr. Viscuso will work with Mr. McMullan to submit a request letter for additional CDBG funds to the County.*
- 4. Mr. Schneider noted the Township has been awarded \$80,000 from the County for the 2015 CDBG project. The 2015 CDBG project is for a project in the 2nd Ward for street improvements on Johnson and Douglas Streets. The \$80,000 will not fund the full project. Mr.*

Viscuso will work with Mr. McMullan to submit a request letter to the County for additional funds.

5. *Mr. Schneider discussed the 2015 Road Program. Mr. Schneider noted bids will soon be advertised publicly for the program.*
6. *Mr. Schneider discussed televising the storm water pipe at 3105 Rodney Ave to view for breakdown in the pipe. Results will be provided at next month's meeting.*
7. *Mr. Schneider provided an update on Royal Farms. Royals Farms has submitted revised plans based on new comments from Pennoni. Pennoni will review the revised plans and issue another review letter to the Township prior to this month's UCT Planning Commission meeting.*
8. *Mr. Schneider noted the contact phone number for the public to call at PennDot is 1-800-fix-road.*
9. *Moved by Mr. Neary; seconded by Ms. Whitaker, the Township approval of Resolution, 15-11, A. Gaudiuso final subdivision/land development on Pleasantview Ave for the construction of six single family dwellings. Questions? Motion passed without dissent.*

Mr. Gaudiuso commented that he would abstain from voting on the motion because the applicant is his father and he has signed a form noting his reason for abstaining from the vote.

Mr. Raikowski asked for an update on the status of CWA's project on Okiola Ave. Mr. Schneider provided an update and Mr. Raikowski requested Pennoni's office keep the Township informed so the Township can coordinate with CWA to improve inlets at the same time CWA is completing their work.

Mr. Gaudiuso commented he will be meeting with Mr. Viscuso at Jennifers Way to evaluate ways for the Township to access the stream bank behind the homes on Jennifer Way.

VI. SOLICITOR'S REPORT

1. *Mr. Catania presented the Solicitor's Report.*
2. *Motion by Mr. Neary and seconded by Ms. Whitaker to appoint Mr. Joseph Koslowsky to the Civil Service Commission. Questions? Motion carried without dissent.*

3. *Moved by Mr. Raikowski and seconded by Mr. Neary, Ordinance No. 698 – All Terrain Vehicle Safety Ordinance. This ordinance amends the current ordinance by adding forfeiture of vehicle if value of vehicle is \$2,000 or more. If less than \$2,000, forfeiture would be replaced with a civil penalty. Questions? Motion passed without dissent.*
4. *Moved by Mr. Neary and seconded by Mr. Raikowski, Ordinance No.699 – Transient Retail Merchants Ordinance. This ordinance amends the permitted hours of soliciting of transient merchants to 10am-6pm, Monday through Saturday, and 12pm-4pm on Sunday. In addition, the ordinance provides specifics for background checks required for merchants applying for peddler's permits in the Township. Questions? Motion carried without dissent.*
5. *Mr. Catania reiterated that Mr. Gaudio has submitted the proper paperwork to the Township Secretary for reasons abstaining from the earlier resolution for final subdivision/land development regarding his father as the applicant.*
6. *Mr. Catania provided an update on drones. Mr. Catania's research has indicated the Township may be preempted by the Federal and State Governments on this subject in the near future. Mr. Catania suggested continuing the discussions in the near future.*

VII. MANAGER'S REPORT

1. *Mr. McMullan provided an update on recently executed agreements including: ADP (payroll) and ET&T (phone system). ADP paperless paychecks and reports will begin the second week May and the phone system implementation is also scheduled to begin the second week of May.*
2. *Mr. McMullan noted he was contacted by PennDot and was informed pothole repair is underway and sections of roads will be resurfaced in the near future.*

VIII. REPORTS OF COMMISSIONERS

A. Highway & Sanitation, Library, Street Lighting & Traffic Signals – Mr. Baiocco, Chairman

1. *Mr. Baiocco was not present. Mr. McMullan noted that Mr. Baiocco is requesting Commissioners comment on his email regarding repairs to the storm basin at Springton Circle.*

B. License & Inspections, Recreation, Sewer & Water – Ms. Whitaker, Chairman

1. Ms. Whitaker noted all reports are on file in the admin office.
2. Ms. Whitaker noted the designer bag bingo coordinated by the Rec Board raised \$7,217 for Community Day. Ms. Whitaker stated Director of Recreation, Joan Morrison would like to thank all the volunteers and the community for the generous donations for the event.
3. Ms. Whitaker commented on lunch with the Easter Bunny was on April 4th, from 11am-1pm. Hundreds of children enjoyed the Easter Bunny and the music provided by the Music Club from the High School. Ms. Whitaker thanked the volunteers for this successful event.
4. Ms. Whitaker noted a Karate Tournament is scheduled for April 11th and encourage all to stop by and see the best karate around.
5. Ms. Whitaker noted the Township Fieldhouse will host AAU tournaments on two weekends.
6. Ms. Whitaker announced the Recreation Department's new adventure this season is a container garden. The garden will provide opportunities for participation from children that attend summer camp and senior citizen groups.
7. Ms. Whitaker announced the Township wide yard sale is scheduled for Saturday, May 16th.
8. Ms. Whitaker announced the Township will host a shredding event on Saturday, May 31 from 9am to 12pm at the Township Building.
9. Ms. Whitaker provided monthly amounts received by the Inspections Department for the month of March. These reports are available in the office.
10. Ms. Whitaker provided an update on citations that were issued to business owners for not paying their 2015 business license. As a result of a new way of the Township communicating with the business owners regarding business license renewals, there were some businesses that may not have received the notification and therefore received citations for what was perceived of not complying. After some discussion, the Township has agreed to withdraw citations and will send business license reminder letters

to businesses. The businesses will have an additional two weeks to satisfy the 2015 business license requirement. The Township will re-evaluate and repair the process for next year.

11. Ms. Whitaker asked about the 35 mph speed limit signs to be installed on SR. 452. The Township highway department has ordered the signs and when received will be installed by the Township.

C. Fire & Safety, Zoning & Planning – Mr. Raikowski, Chairman

1. Mr. Raikowski noted that the reports are on file in the office for review.

2. Mr. Raikowski noted the ATV ordinance that was voted on tonight.

3. Mr. Raikowski noted acknowledging the one year anniversary of the Medic Unit at next month's meeting.

D. Administration/Finance, Grants, Open Space/Shade Tree – Mr. Neary, Chairman

1. Administrative/Financial reports are on file in the office for review.

2. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the List of Bills for the General Fund, in the amount of \$576,849.05. Questions? Motion carried without dissent.

3. Moved by Mr. Neary, seconded by Ms. Whitaker, a cash escrow release in the amount of \$25, 235. Questions? Motion carried without dissent.

4. Moved by Mr. Neary; seconded by Mr. Raikowski to move the list of trash refunds for March. Questions? Moved without dissent.

Ms. Whitaker asked how many times a year a homeowner can apply for a trash refund. Mr. Neary stated once a year.

5. Mr. Neary noted he has requested an update from Mr. Viscuso and Mr. Schneider regarding bids for Creekside. Mr. Neary has been told he will soon be provided that information.

6. Mr. Neary provided an update on Riders Lane. Mr. Neary commented he met with Supt. of Highway, Foreman of Highway

and homeowners at Riders Lane to discuss the improvements and moving forward with the work.

E. Public Safety & Historical Society – Mr. Gaudio, Chairman

1. Mr. Gaudio noted that all reports were on file in the office.
2. Mr. Gaudio commented on the installation of the dashboard cameras. Also, Mr. Gaudio noted the Chief has provided the Commissioners with a policy on the dashboard cameras. The policies are in the Commissioner's meeting folders. Mr. Gaudio noted the payment of the cameras comes from the sale of police vehicles over the years.
3. Mr. Gaudio noted the historical structures have been relocated at the Maple Zone sight.
4. Mr. Gaudio commented the Economic Development Committee met last Friday. The Committee would like to see a restaurant and hotel open in the Township. The Committee is working on this and other endeavors.

New Business

None Reported.

OLD BUSINESS

No discussion.

4. ADJOURNMENT

Moved by Mr. Neary, seconded by Mr. Raikowski that the Board adjourns. Questions? Motion carried without dissent.

Respectfully submitted,


John McMullan

Township Manager/Secretary