

## TOWNSHIP OF UPPER CHICHESTER

December 11, 2014

### I. CALL TO ORDER

*The regular meeting of the Board of Commissioners was called to order by Michael Gaudio, President, in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Mr. Gaudio conducted the Pledge of Allegiance.*

### II. ROLL CALL

*Roll was conducted by Township Manager Mr. McMullan. Mr. Gaudio, Mr. Raikowski, Ms. Whitaker, Mr. Baiocco, Mr. Neary, Mr. Mr. Viscuso and Mr. Catania. All present unless otherwise noted.*

### III. MEETING MINUTES

*Moved by Mr. Raikowski; seconded by Ms. Whitaker, the Board approve the meeting minutes from November's meeting. Questions? Motion carried without dissent.*

*Mr. Gaudio noted that the Board held an Executive Session on December 4<sup>th</sup>, 2014 to discuss various legal and personnel issues.*

### IV. COMMENTS OF CITIZENS

Mr. Bob Getz, 13 Tansey Drive. Mr. Getz raised concerns about overfill protection systems for the underground fuel tanks to be installed at the proposed Royal Farms location. Mr. Getz provided the Township Engineer with information about overfill detection systems. Mr. Getz raised the concerns because of information he reviewed on-line about fuel leaks experienced at other Royal Farms locations.

*Mr. Gaudio reiterated the Township will fulfill its role in making sure equipment and mechanisms are properly and safely installed at the Royal Farms location.*

### V. ENGINEER'S REPORT

- 1. Mr. Viscuso presented the Engineer's report.*
- 2. Mr. Viscuso commented the surveys of the Gallo and Shortall properties on Riders Lane should be completed by the end of next week.*

3. *Mr. Viscuso noted he did receive information from the County Conservation District regarding the stormwater outfall pipe at 3105 Rodney Avenue. Mr. Viscuso summarized the information received from County in a memo provided to the Commissioners. Mr. Viscuso said the outfall pipe can be repaired in place without any permits and the cost for this option is approximately \$8,500. To extend the pipe 15 feet will require extensive permits and the cost for this option would be between \$18,000 and \$20,000. Mr. Viscuso noted the pipe cannot be extended beyond 15 feet.*
4. *Mr. Viscuso commented on the issue of reported debris falling from the 322 Bridge that runs over State Road 452. An engineer from Pennoni's office witnessed spalled concrete so a letter was sent to PennDot from the Engineer's office informing PennDot this is there issue.*
5. *Mr. Viscuso noted a letter requesting a commercial truck study of the section of Garnet Mine Road in Upper Chichester was sent to PennDot.*

**VI. SOLICITOR'S REPORT**

1. *Mr. Catania presented the Solicitor's Report.*
2. *Moved by Mr. Neary and seconded by Mr. Raikowski, Ordinance 694, amending a portion of the Township's street opening ordinance to remove Chairman of the Highway Committee and replace with Township Manager or Township Engineer, or their designee. Questions? Moved without dissent.*
3. *Moved by Mr. Neary and seconded by Ms. Whitaker, Ordinance 695, setting the tax rate at 5.1 mills for each \$1,000 valuation of an assessed property to be used general purposes for 2015. No change in this ordinance from last year. Questions? Moved without dissent.*
4. *Moved by Mr. Neary and seconded by Ms. Whitaker, Ordinance 696, setting the trash and rubbish fee at \$190 for 2015 per residential dwelling. Ordinance does not apply to commercial, industrial or apartment complexes with four or more units. No change in this ordinance from last year. Questions? Moved without dissent.*
5. *Mr. Catania noted he circulated a copy of an ordinance regarding use of drones from the City of Philadelphia. Mr. Catania*

*recommended, at this time, tabling further discussion for the next Caucus meeting. This was requested to obtain more information.*

6. *Moved by Mr. Neary and seconded by Mr. Raikowski, Resolution 14-58, the Property and Casualty Insurance Premium from Gibbons Insurance for year 2015. Resolution also states Arthur J. Gallagher and Co. will continue to serve as broker for other insurances not noted in this Resolution. Questions? Moved without dissent.*
7. *Noted on the agenda was Resolution 14-59, DNB First as the Township bank. Mr. Catania requested tabling the motion on this action until further information is obtained. Agreed.*
8. *Noted on the agenda was Resolution 14-60, adding Street Opening Fees to the 2015 Fee Resolution Schedule. At the request of Mr. McMullan, Mr. Catania asked to table this resolution until the January meeting. Agreed.*
9. *Moved by Mr. Neary and seconded by Mr. Raikowski, Resolution 14-61, adding certain fees to the 2015 Fee Schedule for costs incurred by the Township for placing liens on properties. Questions? Moved without dissent.*

*It was noted by Mr. Catania, because two resolutions were tabled for further discussion, Resolution 14-61, becomes Resolution 14-59 and the 2015 Fee Schedule will be 14-60.*

10. *Moved by Mr. Neary and seconded by Mr. Raikowski, Resolution 14-60, the Fee Schedule for 2015. Resolution sets the fees for Township applications, employee time, facilities and services. It was noted by Mr. Catania, the fee schedule can be amended. Questions? Moved without dissent.*

## **VII. MANAGER'S REPORT**

1. *Moved by Mr. Neary and seconded by Ms. Whitaker, a request from Mr. McMullan to approve the 2015 Township Holiday Schedule. Questions? Motion carried without dissent.*
2. *Moved by Mr. Neary and seconded by Mr. Baiocco, a request from Mr. McMullan to approve the 2015 Township Meeting Schedule. Questions? Motion carried without dissent.*

## VIII. REPORTS OF COMMISSIONERS

### **A. Highway & Sanitation, Library, Street Lighting & Traffic Signals – Mr. Baiocco, Chairman**

1. Moved by Mr. Baiocco and seconded by Mr. Neary, a motion hiring Christopher Anderson and Kolin Bernard for the Highway Department. Mr. Anderson will begin January 1, 2015 and Mr. Bernard will begin January 5, 2015. Motion carried without dissent. Questions?
2. Mr. Baiocco complimented the Highway Department on a job well done on keeping up with the various requests made to the department.
3. Mr. Baiocco noted street light poles are getting painted by Dan Kelly Landscaping Co., who has been subcontracted by Lenni Electrical.

### **B. License & Inspections, Recreation, Sewer & Water – Ms. Whitaker, Chairman**

1. Ms. Whitaker noted all reports are on file in the office.
2. Ms. Whitaker announced the Recreation Dept's Lunch with Santa on December 13<sup>th</sup>. The event is schedule for 11-p.m. in the Fieldhouse of the Municipal Complex. The event is open to children from infant age to the age of ten.
3. Ms. Whitaker noted all health inspections have been completed for 2014. Overall, Ms. Whitaker commented on inspections completed by the Licenses and Inspection Department and is looking forward to a successful 2015.
4. Ms. Whitaker announced construction is underway in the Inspections Department to make the office visit more user friendly and more welcoming.
5. Ms. Whitaker noted there will be an appointment to the sewer authority board at January's meeting.
6. Ms. Whitaker wished everyone a Merry Christmas and Happy New Year.

### **C. Fire & Safety, Zoning & Planning – Mr. Raikowski, Chairman**

1. Mr. Raikowski noted that the reports are on file in the office for review.

2. Mr. Raikowski commented the board approved both the conditional use application and preliminary land development application for Royal Farms.

3. Mr. Raikowski noted the section of Rankin Road has been officially vacated.

4. Mr. Raikowski wished everyone a Merry Christmas and a Happy New Year.

**D. Administration/Finance, Grants, Open Space/Shade Tree – Mr. Neary, Chairman**

1. Administrative/Financial reports are on file in the office for review.

2. Moved by Mr. Neary, seconded by Ms. Whitaker, the approval of the 2015 Township Budget. Questions? Motion carried without dissent.

Mr. Neary commented there has been no increase in real estate taxes for five years, and in two of those years, there was a decrease in real estate taxes.

3. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the List of Bills for the General Fund, in the amount of \$400,586.62. Questions? Motion carried without dissent.

4. Moved by Mr. Neary, seconded by Mr. Raikowski, an invoice for Musco Lighting, as recommended by the Township Engineer, in the amount of \$56,250.00. Questions? Carried without dissent.

**E. Public Safety & Historical Society – Mr. Gaudiuso, Chairman**

1. Mr. Gaudiuso noted that all reports were on file in the office.

2. Mr. Gaudiuso noted, according to the Police Chief, all the UCPD officers have been trained to use narcan, an opioid antagonist. Narcan is used for the reversal of respiratory depression related to the use of heroin.

3. Mr. Gaudiuso commented to all residents to be on alert for scammers. He reminded all residents to never share their personal information with an unfamiliar person.

4. Mr. Gaudiuso asked residents to make every effort to have home delivery packages delivered at a time when the home is occupied. If unable to be available at home for a delivery, Mr. Gaudiuso encouraged residents to coordinate with a neighbor.

5. He reminded residents to not allow access to any unfamiliar persons into their homes.

6. Mr. Gaudiuso encouraged residents to avoid confrontation if confronted by an unfamiliar person and to immediately contact 911.

7. Mr. Gaudiuso is working to schedule a meeting with Mr. Baiocco and the Historical Society to discuss placement of historical structures on the grounds of the Butler Tract (Maple Zone Complex).

Mr. Gaudiuso, on behalf of the Board of Commissioners, wished all the residents and their families a Merry Christmas and Happy New Year. Mr. Gaudiuso thanked the board for working together during the year and is looking forward to a productive 2015.

### **New Business**

1. Mr. Baiocco asked the Chief of Police to announce the Police Department's fundraiser that is scheduled for December 12<sup>th</sup> at Reliance Fire Company. The Chief said proceeds from the fundraiser go toward scholarships awarded by the Police Department. Tickets can be purchased at the door.

2. Ms. Whitaker attended an MS4 training that will count toward the Township's MS4 requirements.

3. Ms. Whitaker announced the Upper Chichester Senior's Luncheon scheduled for December 20<sup>th</sup>. Please RSVP by December 15<sup>th</sup>.

### **OLD BUSINESS**

1. Ms. Whitaker made a motion to approve the 2<sup>nd</sup> election redistricting map that was presented to the Board. The motion was seconded by Mr. Raikowski. Mr. Neary moved to table the discussion. Mr. Gaudiuso requested Mr. McMullan take a roll call vote to table the map redistricting discussion. Mr. Baiocco – Yes, Ms. Whitaker – No, Mr.

*Gaudioso – Yes, Mr. Raikowski – No, and Mr. Neary – Yes. Motion carried to table the discussion.*

*Mr. Gaudioso asked Mr. Viscuso to formulate a new map based on input from the Commissioners at this meeting. Mr. Viscuso agreed to do so.*

**4. ADJOURNMENT**

*Moved by Mr. Neary, seconded by Mr. Raikowski that the Board adjourns. Questions? Motion carried without dissent.*

Respectfully submitted,

  
John McMullan  
Township Manager/Secretary