

TOWNSHIP OF UPPER CHICHESTER

April 10, 2014

I. CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Michael Gaudio, President, in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Mr. Gaudio conducted the Pledge of Allegiance.

II. ROLL CALL

Roll was called as follows: Mr. Baiocco, Ms. Whitaker, Mr. Viscuso, P.E., Mr. Catania, Mr. Raikowski, Mr. McMullan, Mr. Neary, Mr. Gaudio. Ms. Devlin was absent.

III. MEETING MINUTES

Moved by Mr. Neary; seconded by Mr. Raikowski, that the Board approve the meeting minutes from March's regular meeting. Question? Motion carried without dissent.

Mr. Gaudio noted that the Board had Executive Sessions via conference call on March 24th and April 3rd to discuss various personnel and litigation matters.

IV. PENSION QUARTERLY REPORT

Tom Brazill presented the quarterly pension report. He said that his recommendations would be to go back to a more neutral position depending on the reports that would be released the next day.

V. COMMENTS OF CITIZENS

Rodney Wilson, Story Road, expressed his ongoing concerns with the traffic on Story Road. He said that there are signs on the road that are not enforced and he would like to know why.

Mr. Catania explained that it is a traffic control problem that is need of a different solution. He said that remedies that they have tried in the past are not legally enforceable. He said that legal options would be to close the street during certain hours or making the street one way during certain hours, but restricting the passage of the road to residents is not enforceable.

Mr. Wilson said that it is time to stop doing analysis of the road and come up with a solution that works for the road.

Mike Mckinney, Flora Lane, said that they have the same problem on Flora Lane and he would like to see whatever is done on Story Road to be done on Flora Lane as well.

Robert Miles, Seaside Avenue, expressed concerns with the new Dunkin Donuts, which has raised their property up and all of the water that used to flow through that property, is now flowing onto his property.

The Commissioners agreed that they would look into the issue before allowing any paving to take place at the property.

Howard Moseley, Bethel Ave., asked about the any progress on the water issues he had previously discussed with the Board.

Ms. Whitaker explained that Mr. Viscuso met with PENNDOT on several occasions trying to address the issue, but the issue is that there are no storm water vents for the water to go. PENNDOT said that they are going to continue to monitor the situation.

Desiree Walker, Story Road, expressed interest in receiving approval from the Board to expand her family daycare, which is located in her home.

President Gaudiuso explained to her that she would need to go to the Planning Commission and, if need be, Zoning Commission and then the recommendations would come before the Board for approval or denial.

The Commissioners recommended that she get a more firm idea on the square footage of the building and the square footage required per child so that she would have an idea of her maximum number of children before moving forward.

VI. PLANNING BOARD APPOINTMENT

- 1. Moved by Mr. Baiocco; seconded by Mr. Neary to nominate Vince Esposito for the vacancy on the Planning Board. Question? Mr. Raikowski said that he couldn't reach Mr. Esposito to talk to him. After discussion, Mr. Gaudiuso said that they would bring it to a vote. Mr. Baiocco – yes, Ms. Whitaker – abstain, Mr. Neary – yes, Mr. Raikowski – no, Mr. Gaudiuso – yes. Motion carried 3-1, with 1 abstention.*

VII. TOWING CONTRACT

1. *Ms. Whitaker said that she had received complaints about the customer service when they have to go and pick up their cars. She said one of the issues is that they believe they are paying a certain amount and then there are various fees that are being added on and they have a range of fees.*
2. *Mr. Gaudiuso recommended allowing for an alternate person to pick up the car other than the owner to relieve some tension.*
3. *The Commissioners recommended taking out the range of fees and replacing it with the \$35 fee.*
4. *Mr. Catania recommended making a minor change in language before signing the agreement.*

VIII. ENGINEER'S REPORT

1. *Mr. Viscuso presented the Engineer's report.*
2. *Moved by Mr. Neary; seconded by Mr. Raikowski to approve change order #3 for the ball field project. The change order is in the contract price \$10,554.10 for equipment rental for and a change for the substantial completion of the project for May 31st. Question? Motion carried without dissent.*
3. *Mr. Viscuso said that they received a quote from Lenni for the scoreboard work and are working with them to revise that for a scaled back scope of work.*
4. *Mr. Viscuso said that they revised the 2014 Road Program list of streets since last week's meeting. He said that the overall number is still high, approximately \$632,000. \$350,000 was budgeted for the Road Program. Mr. Viscuso said that they will be working with Aston, but they had not heard back from Lower Chichester. Mr. Neary said that his ward accounts for about 26% of the roads in the Township, so he would like to have a little extra for his ward if possible. Mr. Raikowski said that he would edit his list to cut back a little because one of his streets was eligible for CDBG funds.*
5. *Mr. Viscuso said that meetings for the energy audit and Maple Zone Stormwater HOP would be set up with the Township Manager.*
6. *Mr. Viscuso said that Travelers would have a contractor out to start with some site improvements on Monday.*

7. *Moved by Mr. Baiocco; seconded by Mr. Raikowski that the Board adopt Resolution 14-15 to approve the TA Maple Zone Traffic Signal that is required to flash prior to being turned on. Question? Motion carried without dissent*
8. *Moved by Mr. Neary; seconded by Mr. Raikowski that the Board adopt Resolution 14-16 to approve the application for the C2P2 grant for Jennifer Way for a storm water management basin and stream bank restoration improvements. Question? Motion carried without dissent.*
9. *Moved by Mr. Neary; seconded by Mr. Raikowski that the Board adopt Resolution 14-17 to approve the County Aid application for the pothole funds in the amount of \$4,870. Question? Motion carried without dissent.*
10. *Ms. Whitaker asked for approval to send Mr. Viscuso to 1027 Meetinghouse Road to have the commercial building redirect their downspouts towards Chichester Ave.*
11. *Mr. Neary asked that the Creekside residents be updated on the installation of the handicap parking signs.*

IX. SOLICITOR'S REPORT

1. *Mr. Catania presented the Solicitor's Report.*
2. *Moved by Mr. Neary; seconded by Mr. Raikowski to approve Resolution 14-18, the tax assessment appeal for One Chelsea Parkway. Question? Motion carried without dissent.*
3. *Moved by Mr. Neary; seconded by Mr. Raikowski to approve Resolution 14-19, which allows for the resident to withdraw their tax assessment appeal for 7 Chelsea Parkway and let the assessment stand as is. Question? Motion carried without dissent.*
4. *Moved by Neary; seconded by Mr. Raikowski to approve Resolution 14-20, recognizing the disability retirement pension and honorable discharge of Officer Perry, with Officer Perry receiving certain benefits under the FOP contract as are determined.*
5. *The Civil Service Commission will be meeting on April 15th and will provide a list so that 2 additional appointments of part-time officers can be made in May.*

6. *Mr. Raikowski asked about the vacation of Franklin Avenue because the homeowner wanted to sell the house.*
7. *Mr. Gaudiuso asked if the cell tower contract, Comcast contract and codification of the ordinances could be sent over to John McMullan so that he could review them.*

X. TREASURER'S REPORT

1. *Ms. Devlin was not present.*

XI. REPORTS OF COMMISSIONERS

**A. Highway & Sanitation, Library, Street Lighting & Traffic Signals
– Mr. Baiocco, Chairman**

1. *Mr. Baiocco requested any poles that needed to be painted to be sent to him by pole number.*
2. *He noted that the Library would be moving forward with a lot of things. He said that he met with Senator Pileggi's office to try and get the Library on the county registry so they would be part of the County system. He said that the biggest part of that would be finding a site for the library.*
3. *He noted that for Highway & Sanitation that they had a gas leak and it has been fixed, and they are waiting to receive the cost of that repair.*
4. *He said that he would like to look into collecting the recycling weekly again if possible, and they are going to put some numbers together for that.*
5. *Mr. Neary noted that curb repairs would be the responsibility of residents and not the Township.*

B. License & Inspections, Recreation, Sewer & Water – Ms. Whitaker, Chairman

1. *Ms. Whitaker noted that all of the reports were on file at the office for review.*
2. *She noted that Papa John's has opened and Dunkin Donuts would be opening shortly.*
3. *She noted that the Recreation Board had many successful events in March. She noted upcoming events including an April 12th Karate tournament, April 19th lunch with the Easter Bunny, April 26th-27th AAU tournament and an April 26th Community Yard Sale. She said that summer camp is now accepting applications.*

4. She noted that Joan would be doing some gardening and painting at the Community Center on 452 and that she would be pricing out some playground equipment for the Peach Street playground in the 5th ward to present to the Board for consideration. She said that they would also be looking into the cost of floor protection for the gymnasium.

C. Fire & Safety, Zoning & Planning – Mr. Raikowski, Chairman

1. Mr. Raikowski noted that the reports are on file at the office for review.

2. Mr. Raikowski noted that the medic unit would be starting on May 1st, with an official letter going out to Crozer that Boothwyn Fire Company would be starting on that date.

3. Mr. Raikowski thanked Pam for her work on the flag lot issue. He said that he is going to put all of her work together so that they can get their flag lot definition together for May or June.

4. Mr. Raikowski said that he would like the Board's permission to work with Frank and John to get some information in the newspaper about ATVs. He said that he wanted to include a notice that the Township does have ordinances on file for ATVs and they will follow those ordinances.

5. Mr. Raikowski said that they would be working on updating the property maintenance book in the upcoming weeks.

6. Mr. Raikowski said that they are looking into if the Emergency Management would be included in the worker's compensation package that the Fire Department is covered by.

D. Administration/Finance, Grants, Open Space/Shade Tree – Mr. Neary, Chairman

1. Mr. Neary noted that the financial reports were on file at the office for review.

2. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the List of Bills for the General Fund, in the amount of \$463,923.19. Question? Motion carried without dissent.

3. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the refund list. Question? Motion carried without dissent.

4. Mr. Neary requested that they put out a Code Red call because next Friday is Good Friday, so the collection will move to the following Friday.

5. Moved by Neary; seconded by Mr. Baiocco to approve Resolution 14-21, adding Township Manager John McMullan as a signatory to the TD Bank account. Question? Motion carried without dissent.

6. Mr. Neary said that they worked and filled out the Liquid Fuels information correctly. He noted that the DCED reports were filed and the escrow sheet was balanced.

7. Mr. Neary proposed having a shredding event at the Township in June. He said that he received a quote for 4 hours at \$525. Mr. Raikowski recommended getting in touch with Senator Pileggi's office because they have a company that provides a great price.

8. Mr. Neary said that he was going to check with the Senator Pileggi's office and Representative Barrar's office to see if the newly imposed gas tax would allow for them to have some of their State Highways paved.

E. Public Safety & Historical Society – Mr. Gaudio, Chairman

1. Mr. Gaudio noted that the Economic Committee was working on their website, and he was planning on following up with them next month on their status.

2. Mr. Gaudio noted the next meeting for the Historical Society would be Monday, April 21st. He said that they are working on GIS mapping process.

3. Mr. Gaudio noted that the Civil Service Commission would be meeting April 15th and would move forward with the part-time officers after that. He said that they would be sworn in for duty after they reach 100 hours.

XII. ADJOURNMENT

Moved by Mr. Neary; seconded by Mr. Raikowski that the Board adjourn. Question? Motion carried without dissent.

Respectfully submitted,