

## TOWNSHIP OF UPPER CHICHESTER

February 27, 2014

### I. CALL TO ORDER

*The regular meeting of the Board of Commissioners was called to order by Michael Gaudio, President, at 7:35 P.M., in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Mr. Gaudio conducted the Pledge of Allegiance.*

### II. ROLL CALL

*Roll was called as follows: Mr. Baiocco, Ms. Devlin, Ms. Whitaker, Mr. Viscuso, P.E., Mr. Catania, Mr. Raikowski, Mr. Neary, Mr. Gaudio. All present unless otherwise noted.*

### III. PRESENTATION

*The Board presented Mr. Dave Holland a commendation for his 25 years of service to the Township in his role as Fire Marshall.*

### IV. MEETING MINUTES

*Moved by Mr. Neary; seconded by Mr. Raikowski, that the Board approve the meeting minutes from January's reorganization meeting and January's regular meeting. Question? Motion carried without dissent.*

*Mr. Gaudio noted that the Board had Executive Sessions on February 12, 24<sup>th</sup> and 27<sup>th</sup> to discuss personnel and litigation matters.*

### V. COMMENTS OF CITIZENS

*Betsy Barnes, Director of the Library, presented statistics about the Library and information on grants that they have received and grants that they are applying for.*

*Joe DiMarco, Naamans Creek Rd., expressed concerns about the dumpsters being enclosed at Walgreens.*

*Mr. Raikowski explained that they are still working on a solution for the dumpsters.*

*Jason Haycock, Meetinghouse Road, presented information on the Boothwyn Fire Company's meeting with the County and their Emergency Health Services unit.*

*Larry Reiner, Carriage Circle, asked about the permanent structure at the tank farm.*

*Mr. Baiocco informed him that they were having a meeting on that in another room in the Township complex.*

**VI. ENGINEER'S REPORT**

- 1. Mr. Viscuso presented the Engineer's report.*
- 2. Moved by Mr. Neary; seconded by Mr. Raikowski to approve the bid for electric work on the ballfield project to Lenni Electric in the amount of \$97,500. Question? Motion carried without dissent.*
- 3. Mr. Viscuso said that they were working on gathering the list of streets for the Road Program. He said that they would be prepared for a no-cost energy usage study at the March meeting since it is out for bid; he said that the recent signal adjustment at Conchester Highway and Bethel & Cherry Tree Roads seemed to be working and they would be letting PENNDOT know.*
- 4. Moved by Mr. Neary; seconded by Mr. Raikowski, that the Board adopt Resolution 14-11 authorizing the application for County Aid for the street resurfacing.*
- 5. Moved by Mr. Neary; seconded by Mr. Raikowski that the Board adopt Resolution 14-12 to approve the planning modules for Maple Zone for the DEP. Question? Motion carried without dissent.*
- 6. Moved by Mr. Neary; seconded by Mr. Baiocco that the Board adopt Resolution 14-13 to declare the week of February 16<sup>th</sup> as Engineers' week in the Township. Question? Motion carried without dissent.*
- 7. Mr. Neary said that the McGinley Holdings Resolution would be continued to next month's meeting because an extension had been granted.*

**VII. SOLICITOR'S REPORT**

- 1. Mr. Catania presented the Solicitor's Report.*
- 2. Mr. Catania said that a memorandum of understanding had been prepared for the Boothwyn Fire Company.*
- 3. Mr. Catania said that the Global Connect would be ready to be signed; he just had to clarify one issue with the time that the program could be used.*
- 4. Mr. Catania said that the cell tower agreement allowed for 3 additional antennas for emergency service use.*

5. Mr. Catania said that the EIT forms had gone to Ms. Devlin.

**VIII. TREASUER'S REPORT**

1. Ms. Devlin noted that the Township had received 97% of the property taxes for the last year.
2. Ms. Devlin said that they had been working to bill a lot of delinquent trash and that she sent a proposal from Keystone Collection Services to the Solicitor for his review to help that collection process.

**IX. REPORTS OF COMMISSIONERS**

**A. Highway & Sanitation, Library, Street Lighting & Traffic Signals  
– Mr. Baiocco, Chairman**

1. Mr. Baiocco noted that they had a new lighting contractor as of January 1, 2014, so he hoped any issues would be resolved in a much timelier manner moving forward.
2. He noted the Highway Department budget for salt and overtime and how they had already exceeded projections because of the winter storms. He said that they would be filing for relief from the State to try and recoup some of the costs.
3. He noted that the tippers were repaired on the #5 trash truck, providing the Township with another option.
4. Moved by Mr. Baiocco; seconded by Mr. Raikowski to approve the purchase of the new trash truck from Costars in the amount of \$176,676.30. Question? Motion carried without dissent.

**B. License & Inspections, Recreation, Sewer & Water – Ms. Whitaker, Chairman**

1. Ms. Whitaker noted that all of the reports were on file at the office for review.
2. She noted that they were continuing to improve with their inspections. She noted some new businesses that were coming to town.
3. She noted that the Recreation Board was raising money for Community Day and that they would have monthly fundraisers in conjunction with that.

4. She noted the Township's successful "Quit Smoking" class enrollment, involvement and success.

5. She noted that there would be no changes with Beeson Ave. as the Board continues to assess it.

**C. Fire & Safety, Zoning & Planning – Mr. Raikowski, Chairman**

1. Mr. Raikowski noted that the reports are on file at the office for review.

2. Mr. Raikowski noted that in addition to Mr. Holland's 25 years as Fire Marshall, he also handles emergency management for the Township and that he had opened an emergency shelter during the last storm.

3. Mr. Raikowski noted that the date of the transition for the EMS/ALS to Boothwyn Fire Company would be April 1<sup>st</sup>. He said that the EHS Council had confidence in the Board and the Fire Company and were amazed by the details of their planning.

**D. Administration/Finance, Grants, Open Space/Shade Tree – Mr. Neary, Chairman**

1. Mr. Neary noted that the financial reports were on file at the office for review.

2. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the List of Bills for the General Fund, in the amount of \$482,078.79. Question? Motion carried without dissent.

3. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the payment of the trash exoneration refund list for the month of February. Question? Motion carried without dissent.

5. Moved by Mr. Neary; seconded by Mr. Raikowski, that the Board approve the payment of the exoneration refund list for the month of February. Question? Motion carried without dissent.

6. Mr. Neary said that they would be proceeding with Excel for the Firewall.

7. Mr. Neary asked if they could move forward with looking into reapportioning the wards. He said that the 4<sup>th</sup> ward has 29%, while 3 other wards each have 17%.

*It was agreed that Mr. Viscuso would start the process by working on a plan for the boundaries with the ultimate goal being to adopt an ordinance with a new map.*

8. *Mr. Neary asked if they could look into having one of the people in the office become a notary, since they no longer have an active notary.*

**E. Public Safety & Historical Society – Mr. Gaudio, Chairman**

1. *Mr. Gaudio noted that the Police Department was approved for 2 new vehicles at \$72,000.*

2. *Mr. Gaudio thanked Ms. Barnes for her update on the Library.*

3. *Mr. Gaudio said that he had no update on the Bus Shelter and the Concord Valley Road Dedication has been delayed because of the weather.*

*Mr. Viscuso asked Mr. Catania to follow up on the Bus Shelter because he was getting no response after his initial communication.*

**X. NEW BUSINESS**

1. *Mr. Viscuso presented the following MS4 update:*

*“The PADEP is currently reviewing the Township’s MS4 permit renewal application. The Township has partnered with the Chester-Ridley-Crum Watershed Association to educate various audiences in the Township about responsible stormwater management. Stormwater information is also available on the Township’s website. All outfall testing in the Township has been completed. Upcoming Public Participation opportunities include: the Integrated Pest Management seminar at the Penn-State Brandywine campus on February 23<sup>rd</sup> and the Chester-Ridley-Crum Annual Stream Cleanup day on May 3<sup>rd</sup>.”*

2. *Ms. Whitaker said that they had been receiving complaints about Twin Oaks Towing and that they would need to review and address the complaints moving forward.*

**XI. CLOSING PUBLIC COMMENT**

*Mr. DiMarco said that he worked with the Engineer four years ago on ward realignment and he would be happy to be involved again if they were looking for community involvement.*

*Mr. Friday, Beeson Ave., asked for clarification from Ms. Whitaker on Beeson Ave.*

*Ms. Whitaker confirmed that nothing was changing Beeson Ave. and that they were going to continue to assess.*

**XII. ADJOURNMENT**

*Moved by Mr. Neary; seconded by Mr. Raikowski that the Board adjourn at 8:26PM. Question? Motion carried without dissent.*

Respectfully submitted,