

TOWNSHIP OF UPPER CHICHESTER

January 12, 2012

I. CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Nicole Whitaker, President, at 7:30 P.M., in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. Ms. Whitaker conducted the Pledge of Allegiance.

II. ROLL CALL

Roll was called as follows: Mr. Baiocco, Ms. Devlin, Mr. Gaudio, Mr. Viscuso, Ms. Whitaker, Mr. Catania, Mr. Raikowski, Ms. Lizza, Mr. Neary. All present unless otherwise noted.

III. APPROVAL OF MINUTES

1. Moved by Mr. Neary, seconded by Mr. Gaudio, that the Board approve the minutes of the Public Hearing, for the Creekside Village Walking Trail Removal, held on December 8, 2011. Question? Motion carried without dissent.
2. Moved by Mr. Neary, seconded by Mr. Gaudio, that the Board approve the minutes of the Public Hearing, 2012 Community Development Block Grant Program, held on December 8, 2011. Question? Motion carried without dissent.
3. Moved by Mr. Neary, seconded by Mr. Gaudio, that the Board approve the minutes of the Regular Meeting held on December 8, 2011. Question? Motion carried without dissent.

IV. APPOINTMENTS

1. Moved by Mr. Neary, seconded by Mr. Raikowski, that people currently serving in the following positions will continue to serve at the will of the Board of Commissioners:
Township Manager – Judy Lizza
Township Alternate Engineer – Pennoni Associates
Township Housing Inspector/Zoning Enforcement Officer – Charles Remaley
Township Health Officer – Dr. Joel Goldberg
Question? Motion carried without dissent.
2. Moved by Mr. Neary, seconded by Mr. Baiocco, that Denise Corcoran be appointed to the Civil Service Commission. Question? Motion carried without dissent.
3. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Grafton Associates be appointed as the Township Land Planner. Question? Motion carried without dissent.
4. Moved by Mr. Neary, seconded by Mr. Baiocco, that Twin Oaks Towing be appointed as the Township Towing Service. Question? Motion carried without dissent.

5. Moved by Mr. Neary, seconded by Mr. Baiocco, that Gerald Baker be appointed to the Property Maintenance Appeals Board. Question? Motion carried without dissent.
6. Moved by Mr. Neary, seconded by Mr. Baiocco, that Nick Tortorello be appointed as the Economic Development Advocate. Question? Motion carried without dissent.
7. Moved by Mr. Neary, seconded by Mr. Baiocco, that Byrin Bratcher, be appointed as the Third Ward Representative of the Board of Health. Question? Motion carried without dissent.
8. Moved by Mr. Neary, seconded by Mr. Baiocco, that Mark Bryan of Environmental Management & Consulting, Inc. be appointed as the Certified Sewage Enforcement Officer. Question? Motion carried without dissent.
9. Moved by Mr. Gaudio, seconded by Mr. Raikowski, that Jay Wills, Esq. be appointed as the Zoning Hearing Board Solicitor. Moved by Mr. Neary, seconded by Mr. Baiocco, that John Rendemonti, Esq. be appointed as the Zoning Hearing Board Solicitor. Question?

Roll call vote: Mr. Baiocco, Mr. Rendemonti; Mr. Gaudio, Mr. Wills; Ms. Whitaker, Mr. Wills; Mr. Raikowski, Mr. Wills; Mr. Neary, Mr. Rendemonti.

Motion carried appointing Jay Wills, Esq. as Zoning Hearing Board Solicitor.

V. COMMENTS OF CITIZENS

1. Tom Simpson, Chairman of the Zoning Hearing Board, questioned the Board's appointment of the Zoning Hearing Board Solicitor.

VI. DEPARTMENT HEADS-REVIEW OF 2011 AND GOALS FOR 2012

1. The following Department Heads were in attendance and made a presentation: Chief Bush, Police Department; Glenn Holt, Inspection Department; David Holland, Fire and Emergency Management Departments; Joan Morrison, Recreation Department; Joseph Okolowski, Highway and Sanitation Departments; Dawn Daniels, Library.

VII. ENGINEER'S REPORT – Mr. Viscuso, P.E.

1. Mr. Viscuso presented his report.
2. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board authorize the following engineering work authorizations:
 - a. Review DEP permit for Creekside Village pond regarding demolition of the observation deck;
 - b. Develop parcel descriptions for the rezoning of two areas in Ward 1;
 - c. Address DEP Notice of Violation of MS4 Permit and hold meeting with DEP Rep. Richard Brietenstein;
 - d. Review and update all CDBG applications;
 - e. Complete the inspection of the 2011 Road Program;
 - f. Review and provide possible solution for traffic issues of Twin Oaks Farms Community;
 - g. Research application to protect field house walls.

Question? Motion carried without dissent.

3. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board authorize the payment for the 2011 Joint Municipal Road Program, pending completion of final inspection. Question? Motion carried without dissent.
4. Moved by Mr. Neary, seconded by Mr. Gaudioso, that the Board adopt Resolution No. 12-6, preliminary/final land development & landscape plan approval, for the property located at 2915 Chichester Avenue, Jeff Schott. Question? Motion carried without dissent.
5. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board adopt Resolution No. 12-7, preliminary/final land development plan approval, for the property located at 2450 Market Street, DIPU Enterprises, Inc. Question? Motion carried without dissent.
6. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board adopt Resolution No. 12-8, preliminary subdivision and land development plan approval, for the property located at 2655 Chichester Avenue, Reformed Presbyterian Church. Question? Motion carried without dissent.
7. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adopt Resolution No. 12-9, Amended Final Residential Plan for Creekside Village at Naamans PRD. Question? Motion carried without dissent.
8. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board authorize the Engineer to review the escrow release requests for Hub Cap Jack, located on Conchester Highway and Kelly Landscaping, located on Market Street. Question? Motion carried without dissent.

VIII. SOLICITOR'S REPORT – Mr. Catania, Esq.

1. Mr. Catania presented *his report*.
2. Moved by Mr. Gaudioso, seconded by Mr. Neary, that the Board authorize the proper officials to schedule a hearing for the liquor license transfer request of Pappas Restaurant, 4400 Chichester Avenue. Question? Motion carried without dissent.
3. Moved by Mr. Neary, second by Mr. Gaudioso, that the Board authorize the Solicitor to prepare an ordinance repealing the Shade Tree Commission. Question? Motion carried without dissent.
4. Moved by Mr. Raikowski, seconded by Mr. Gaudioso, that the Board authorize the Solicitor to prepare an ordinance increasing the Zoning Hearing Board members to five. Question? Motion carried with Mr. Neary dissenting.

IX. MANAGER'S REPORT – Ms. Lizza

1. Ms. Lizza announced the Volunteer Appreciation Night, scheduled for January 20, 2012, at 7 PM, at Boothwyn Fire Company.

2. Mrs. Lizza, Administration Department, presented her review of 2011 and her goals for 2012.

X. REPORTS OF COMMISSIONERS

A. Highway & Sanitation, Zoning & Planning – Mr. Raikowski, Chairman

1. Mr. Raikowski noted that the monthly Highway and Sanitation Department Report is on file in the office.

B. Grants, Historical Society, Street Lighting & Traffic Signals – Mr. Baiocco, Chairman

1. Mr. Baiocco announced that the Township has a meeting scheduled with PennDOT for January 20, 2012, to further discuss options for Bethel Avenue and Sommers Lane.

C. Administration & Finance, Open Space & Shade Tree - Mr. Neary, Chairman

1. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve the List of Bills for the General Fund, in the amount of \$569,758.51, as appearing on the Bill List and \$960.00 to the Library to resolve the telephone bills. Question? Motion carried without dissent.
2. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board approve Exoneration/Refund List No. 12-01, as submitted. Question? Motion carried without dissent.
3. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board authorize the transfer of \$6,734.54 to reimburse the General Fund Bulk Account for the payment of the tables and chairs from the Recreation PLGIT Account. Question? Motion carried without dissent.

D. Recreation, Library – Mr. Gaudiuso, Chairman

1. Moved by Mr. Gaudiuso, seconded by Mr. Baiocco, that the Board authorize the release of one half of the 2012 Library allotment, in the amount of \$28,199.04. Question? Motion carried without dissent.
2. Moved by Mr. Gaudiuso, seconded by Mr. Neary, that the Board authorize the Engineer to inspect 123 Jenifer Way and give suggestions as to what can be done about the soil erosion problem in the area. Question? Motion carried without dissent.
3. Moved by Mr. Gaudiuso, seconded by Mr. Raikowski, that the Board authorize the Engineer to inspect 429 Kristine Court and give suggestions as to what can be done about the water runoff from the bank property. Question? Motion carried without dissent.

E. Public Safety, License & Inspection, Sewer & Water - Ms. Whitaker, Chairman

2. Ms. Whitaker announced that the following executive sessions had been held during the month: January 3rd, January 5th and January 12, 2012.

3. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board authorize the purchase of the Fire Marshal's vehicle, in the amount of \$30,545.00. Question? Motion carried without dissent.

XI. **ADJOURNMENT**

Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board adjourn at 9:16 PM. Question? Motion carried without dissent.

Respectfully submitted,

Dora A. Coleman, Township Secretary