

## TOWNSHIP OF UPPER CHICHESTER

January 3, 2012

### ORGANIZATION MEETING

#### I. CALL TO ORDER

The Organization Meeting of the Board of Commissioners was called to order at 7:10 P.M., in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. The Pledge of Allegiance was conducted by Ms. Whitaker.

#### II. ROLL CALL

Roll was called as follows: Ms. Whitaker, Mr. Neary, Mr. Baiocco, Mr. Raikowski, Mr. Gaudio, Mrs. Lizza, Mrs. Devlin. All present unless otherwise noted.

#### III. SWEARING IN OF ELECTED OFFICIALS

A. Certificates of Election were presented by Joseph A. Baiocco, Commissioner – Third Ward; Edward Raikowski, Commissioner – First Ward; Michael Gaudio, Commissioner – Fifth Ward.

B. District Justice David Griffin conducted the swearing in of the elected officials.

#### IV. ORGANIZATION OF BOARD OF COMMISSIONERS

A. Moved by Mr. Neary, seconded by Mr. Baiocco, that Dora Coleman be appointed as Temporary Chairperson. Question? Motion carried without dissent.

B. Moved by Mr. Neary, seconded by Mr. Baiocco, that Judy Lizza be appointed as Temporary Secretary. Question? Motion carried without dissent.

C. Nominations for President: Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Nicole S. Whitaker. Question? Motion carried with Mr. Baiocco and Mr. Neary abstaining.

Ms. Whitaker was voted President.

D. Nominations for Vice-President: Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Edward Raikowski. Question? Motion carried without dissent.

Mr. Raikowski was voted Vice-President.

#### V. REMARKS FROM THE COMMISSIONERS

1. Ms. Whitaker thanked the residents for their support and pledged to work hard for them.

2. Mr. Baiocco remarked on the events leading up to this meeting and thanked everyone for their support.

3. Mr. Raikowski thanked everyone for their support and encouraged the residents to come out to the meeting regularly.

4. Mr. Gaudio reported first elected position, an honor to serve the residents, asked resident to share ideas with Commissioners.

#### VI. COMMENTS OF CITIZENS - No comments given.

**VII. APPOINTMENTS/RESOLUTIONS**

1. Nominations for Township Secretary: Moved by Mr. Neary, seconded by Mr. Raikowski, to nominate Dora Coleman. Question? Motion carried without dissent.
2. Nominations for Township Solicitor: Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Francis Catania, Esq. Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Howard J. Gallagher, Esq. Question?

Roll Call Vote: Mr. Neary, Mr. Gallagher, Mr. Baiocco, Mr. Gallagher; Mr. Gaudio, Mr. Catania; Mr. Raikowski, Mr. Catania; Ms. Whitaker, Mr. Catania.

Motion carried appointing Mr. Francis Catania, Esq. as Township Solicitor.

3. Nominations for Township Engineer: Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Joseph J. Viscuso, P.E. of Stantec Engineering. Question? Motion carried with Mr. Baiocco abstaining.
4. Nominations for Township Auditor: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Barbacane, Thornton & Company. Moved by Mr. Raikowski, seconded by Mr. Gaudio, to nominate Cindy Leitzell, CPA of Leitzell & Economidis, PC. Question?

Roll Call Vote: Mr. Neary, Barbacane, Thornton & Company; Mr. Baiocco, Barbacane, Thornton & Company, Mr. Gaudio, Cindy Leitzell; Mr. Raikowski, Cindy Leitzell; Ms. Whitaker, Cindy Leitzell.

Motion carried appointing Cindy Leitzell, CPA as Township Auditor.

5. Nominations for Assistant Health Officer: Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Michelle Fanelli. Question? Motion carried with Mr. Neary and Mr. Baiocco abstaining.
6. Nominations for Vacancy Board: Moved by Mr. Baiocco, seconded by Mr. Neary, to nominate Larry Spedden. Moved by Mr. Gaudio, seconded by Mr. Raikowski, to nominate Joseph A. DiMarco. Question?

Roll Call Vote: Mr. Neary, Mr. Spedden; Mr. Baiocco, Mr. Spedden; Mr. Gaudio, Mr. DiMarco; Mr. Raikowski, Mr. DiMarco; Ms. Whitaker, Mr. DiMarco.

Motion carried appointing Joseph A. DiMarco to the Vacancy Board.

7. Nominations for Township Fire Marshal/Civil Defense Director: Moved by Mr. Gaudio, seconded by Mr. Neary, to nominate David L. Holland. Question? Motion carried without dissent.
8. Nominations for Township Fire Chief: Moved by Mr. Gaudio, seconded by Mr. Neary, to nominate Craig Small, of Ogden Fire Company. Question? Motion carried without dissent.
9. Moved by Mr. Neary, seconded by Mr. Gaudio, that Keith Crowley be appointed as an At Large Representative to the Planning Commission. Question? Motion carried without dissent.
10. Moved by Mr. Neary, seconded by Mr. Gaudio, that George James be appointed as the Third Ward Representative to the Planning Commission. Question? Motion carried without dissent.

11. Moved by Mr. Neary, seconded by Mr. Raikowski, that Dee Kristman be appointed as the Third Ward Representative to the Recreation Board. Question? Motion carried without dissent.
12. Moved by Mr. Gaudio, seconded by Mr. Raikowski, that Fred Hamilton be appointed as the Second Ward Representative to the Southern Delaware County Authority. Question? Motion carried with Mr. Neary and Mr. Baiocco abstaining.
13. Moved by Mr. Gaudio, seconded by Mr. Raikowski, that Gail King be appointed as a representative to the Zoning Hearing Board. Question? Motion carried with Mr. Baiocco abstaining.
14. Moved by Mr. Neary, seconded by Mr. Raikowski, that James Colson be appointed as a representative to the Emergency Management Committee. Question? Motion carried without dissent.
15. Moved by Mr. Neary, seconded by Mr. Baiocco, that Thomas J. Anderson & Associates, Inc. be appointed as the Municipal Pension Specialist. Question? Motion carried without dissent.
16. Moved by Mr. Neary, seconded by Mr. Gaudio, that Thomas Brazill be appointed as the Pension Investment Advisor. Question? Motion carried without dissent.
17. Moved by Mr. Neary, seconded by Mr. Baiocco, that Gibbons Insurance Agency be appointed as the Insurance Broker. Question? Motion carried without dissent.
18. Moved by Mr. Gaudio, seconded by Mr. Raikowski, that the Board table the vote on the following positions until the January regular meeting, people currently serving in these positions will continue to serve until the Board of Commissioners take further action:
  - Nominations for Township Manager
  - Nominations for Alternate Township Solicitor
  - Nominations for Alternate Township Engineer
  - Nominations for Zoning Hearing Board Solicitor
  - Nominations for Housing Inspector/Zoning Enforcement Officer
  - Nominations for Health Officer
  - Appointment of Civil Service Commission Member
  - Appointment of Board of Health Member
  - Appointment of Shade Tree Commission Member
  - Appointment of Land Planner
  - Appointment of Towing Contractor
  - Appointment of Appeals Board of Inspection
  - Appointment of Property Maintenance Appeals Board
  - Appointment of Economic Development AdvocateQuestion? Motion carried without dissent.
19. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board adopt Resolution No. 2012-1, designating TD Bank as the Township Depository. Question? Motion carried without dissent.
20. Moved by Mr. Baiocco, seconded by Mr. Gaudio, that the Board adopt Resolution No. 2012-2; designating the regular Board of Commissioners' meeting place, day and time. Question? Motion carried without dissent.

21. Moved by Mr. Neary, seconded by Mr. Gaudiuso, that the Board adopt Resolution No. 2012-3, bank account certifications and signature cards for banking transactions-TD Bank. Question? Motion carried without dissent.
22. Moved by Mr. Neary, seconded by Mr. Gaudiuso, that the Board adopt Resolution No. 2012-4, appointing Nicole S. Whitaker, as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans. Question? Motion carried without dissent.
23. Moved by Mr. Neary, seconded by Mr. Raikowski, that the Board designate all Commissioners; Patricia M. Devlin, Treasurer; and Dora A. Coleman, Township Secretary as the authorized signatories on Township bank transactions. Question? Motion carried without dissent.
24. Moved by Mr. Neary, seconded by Mr. Gaudiuso, that the Board adopt Resolution No. 2012-5, 2012 Wage & Salary Resolution. Question? Motion carried without dissent.

#### **VIII. APPOINTMENT OF COMMITTEE CHAIRPERSONS & MEMBERS**

Nicole S. Whitaker, President, made the following appointments:

<b>Nicole S. Whitaker</b>	<b>Chairman:</b> Public Safety, License & Inspections, Sewer & Water <b>Member:</b> Administration & Finance, Library, Recreation, Zoning & Planning
<b>Edward Raikowski</b>	<b>Chairman:</b> Highway & Sanitation, Zoning & Planning <b>Member:</b> Administration & Finance, Public Safety, Street Lighting & Traffic Signals, Sewer & Water, Open Space & Shade Tree
<b>Joseph M. Baiocco</b>	<b>Chairman:</b> Grants, Historical Society, Street Lighting & Traffic Signals <b>Member:</b> Highway & Sanitation, Recreation, Open Space & Shade Tree, Library
<b>Joseph W. Neary</b>	<b>Chairman:</b> Administration & Finance, Open Space & Shade Tree <b>Member:</b> Recreation, Public Safety, License & Inspection, Street Lighting & Traffic Signals, Grants, Library
<b>Michael Gaudiuso</b>	<b>Chairman:</b> Recreation, Library <b>Member:</b> Administration & Finance, License & Inspections, Zoning & Planning, Historical Society, Grants, Sewer & Water

#### **IX. REMARKS FROM THE COMMISSIONERS**

Mr. Neary thanked everyone for their support and stated that it is a privilege to serve the Township residents and with reorganization having taken place that I look forward to working with the Board and appointed professionals in the best interest of the Township.

#### **X. ADJOURNMENT**

Moved by Mr. Raikowski, seconded by Mr. Gaudiuso, that the Board adjourn at 7:40 P.M. Question? Motion carried without dissent.

Respectfully submitted,

---

Dora A. Coleman, Township Secretary