

TOWNSHIP OF UPPER CHICHESTER

January 4, 2010

**ORGANIZATION MEETING**

**I. CALL TO ORDER**

The Organization Meeting of the Board of Commissioners was called to order at 7:30 P.M., in the Meeting Room of the Municipal Building, Furey Road, Delaware County, Pennsylvania. The Pledge of Allegiance was conducted by Mr. Stewart.

**II. ROLL CALL**

Roll was called as follows: Mrs. Devlin, Mr. DiMarco, Ms. Catania, PE, Mr. Gallagher, Esq., Mr. Stewart, Ms. Whitaker, Mr. Neary, Mr. Baiocco, Mrs. Lizza. All present unless otherwise noted.

**III. SWEARING IN OF ELECTED OFFICIALS**

A. Certificates of Election were presented by Joseph W. Neary, Commissioner – Fourth Ward; Nicole S. Whitaker, Commissioner – Second Ward; Patricia M. Devlin, Treasurer/Tax Collector.

B. District Justice David Griffin conducted the swearing in of the elected officials.

**IV. ORGANIZATION OF BOARD OF COMMISSIONERS**

A. Moved by Mr. Neary, seconded by Mr. DiMarco, that Dora Coleman be appointed as Temporary Chairperson. Question? Motion carried without dissent.

B. Moved by Mr. Neary, seconded by Mr. DiMarco, that Judy Lizza be appointed as Temporary Secretary. Question? Motion carried without dissent.

C. Nominations for President: Moved by Mr. Baiocco, seconded by Mr. Neary, to nominate James R. Stewart. Question? Motion carried with Mr. DiMarco and Ms. Whitaker dissenting.

Mr. Stewart was voted President.

D. Nominations for Vice-President: Moved by Mr. DiMarco, seconded by Mr. Neary, to nominate Nicole Whitaker. Question? Motion carried without dissent.

Ms. Whitaker was voted Vice-President.

**V. COMMENTS OF CITIZENS - No comments given.**

**VI. APPOINTMENTS/RESOLUTIONS**

1. Nominations for Township Secretary: Moved by Mr. Neary, seconded by Mr. DiMarco, to nominate Dora Coleman. Question? Motion carried without dissent.

2. Nominations for Township Manager: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Judy Lizza. Question? Motion carried without dissent.

3. Nominations for Township Solicitor: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Howard J. Gallagher, Esq. Question? Motion carried without dissent.

4. Nominations for Alternate Township Solicitor: Moved by Mr. Baiocco, seconded by Mr. DiMarco, to nominate Jay Mattera, Esq. Question? Motion carried without dissent.
5. Nominations for Township Engineer: Moved by Mr. Baiocco, seconded by Mr. Neary, to nominate Lisa Catania, P.E of Catania Engineering Associates, Inc. Question? Motion carried without dissent.
6. Nominations for Alternate Township Engineer: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Pennoni Associates, Inc. Question? Motion carried without dissent
7. Nominations for Housing Inspector/Zoning Enforcement Officer: Moved by Mr. DiMarco, seconded by Mr. Neary, to nominate Charles Remaley. Question? Motion carried without dissent.
8. Nominations for Certified Sewage Enforcement Officer: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Michael J. Ciocco of Catania Engineering Associates, Inc. Question? Motion carried without dissent.
9. Nominations for Zoning Hearing Board Solicitor: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate John J. Rendemonti, Esq. Question? Motion carried without dissent.
10. Nominations for Township Auditor: Moved by Mr. DiMarco, seconded by Mr. Neary, to nominate Barbacane, Thornton & Company. Question? Motion carried without dissent.
11. Nominations for Township Health Officer: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate Dr. Joel Goldberg. Question? Motion carried without dissent.
12. Nominations for Assistant Health Officer: Moved by Mr. Neary, seconded by Mr. DiMarco, to nominate Carl Spangler. Question? Motion carried without dissent.
13. Nominations for Vacancy Board: Moved by Mr. DiMarco, seconded by Mr. Neary, to nominate Larry Spedden. Question? Motion carried without dissent.
14. Nominations for Township Fire Marshal/Civil Defense Director: Moved by Mr. Neary, seconded by Mr. Baiocco, to nominate David L. Holland. Question? Motion carried without dissent.
15. Nominations for Township Fire Chief: Moved by Mr. Neary, seconded by Mr. DiMarco, to nominate Jimmy Smith, of Reliance Hook & Ladder Fire Company. Question? Motion carried without dissent.
16. Moved by Mr. DiMarco, seconded by Mr. Baiocco, that Harry Walls be appointed as the First Ward Representative to the Board of Health. Question? Motion carried without dissent.
17. Moved by Mr. DiMarco, seconded by Mr. Baiocco, that James Orsini be appointed as the First Ward Representative to the Planning Commission. Question? Motion carried without dissent.
18. Moved by Mr. Neary, seconded by Mr. DiMarco, that John Anderson be appointed as the Fourth Ward Representative to the Recreation Board. Question? Motion carried without dissent.

19. Moved by Mr. Neary, seconded by Mr. DiMarco, that Denise Corcoran be appointed as a representative to the Civil Service Commission. Question? Motion carried without dissent.
20. Moved by Mr. Neary, seconded by Mr. DiMarco, that Janet Spica be appointed as a representative to the Shade Tree Commission. Question? Motion carried without dissent.
21. Moved by Mr. Neary, seconded by Mr. Baiocco, that Christine Brown be appointed as a representative to the Zoning Hearing Board. Question? Motion carried without dissent.
22. Moved by Mr. Neary, seconded by Mr. DiMarco, that Board setup a Emergency Management Committee. Question? Motion carried without dissent.
23. Moved by Mr. DiMarco, seconded by Mr. Neary, that John White be appointed as a representative to the Property Maintenance Appeals Board. Question? Motion carried without dissent.
24. Moved by Mr. Neary, seconded by Mr. Baiocco, that Thomas J. Anderson & Associates, Inc. be appointed as the Municipal Pension Specialist. Question? Motion carried without dissent.
25. Moved by Mr. Neary, seconded by Mr. Baiocco, that Thomas Brazill be appointed as the Pension Investment Advisor. Question? Motion carried without dissent.
26. Moved by Mr. Neary, seconded by Mr. DiMarco, that Thomas Comitta be appointed as the Township Land Planner. Question? Motion carried without dissent.
27. Moved by Mr. Neary, seconded by Mr. Baiocco, that Twin Oaks Towing be appointed as the Towing Contractor. Question? Motion carried without dissent.
28. Moved by Mr. Neary, seconded by Mr. Baiocco, that Gibbons Insurance Agency be appointed as the Insurance Broker. Question? Motion carried without dissent.
29. The Economic Development Advocate appointment was tabled.
30. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adopt Resolution No. 2010-1, designating TD Bank as the Township Depository. Question? Motion carried without dissent.
31. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adopt Resolution No. 2010-2; designating the regular Board of Commissioners' meeting place, day and time. Question? Motion carried without dissent.
32. Moved by Mr. Baiocco, seconded by Mr. Neary, that the Board adopt Resolution No. 2010-3, bank account certifications and signature cards for banking transactions-TD Bank. Question? Motion carried without dissent.
33. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adopt Resolution No. 2010-4, appointing James R. Stewart, as the Chief Administrative Officer of the Police and Non-Uniformed Pension Plans. Question? Motion carried without dissent.
34. Moved by Mr. Neary, seconded by Mr. DiMarco, that the Board designate all Commissioners; Patricia M. Devlin, Treasurer; and Dora A. Coleman, Township Secretary as the authorized signatories on Township bank transactions. Question? Motion carried without dissent.

35. Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adopt Resolution No. 2010-5, 2010 Wage & Salary Resolution. Question? Motion carried without dissent.
36. Awarding of Contracts:
- a. SPCA Contract-Moved by Mr. Neary, seconded by Mr. DiMarco, that the Board approve the contract as submitted. Question? Motion carried without dissent.
  - b. The Ferncroft Avenue Public Improvements bids were tabled.
  - c. Traffic Signal Maintenance Contract-Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board award the contract to Charles A. Higgins & Sons. Question? Motion carried without dissent.
  - d. The Blue Mountain Recycling Contract was tabled.

#### **VIII. APPOINTMENT OF COMMITTEE CHAIRPERSONS & MEMBERS**

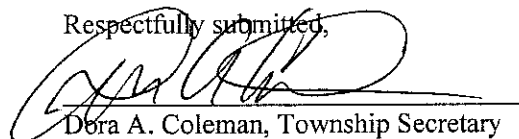
James R. Stewart, President, made the following appointments:

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|---------------------------|---|
| <b>James R. Stewart</b>   | <b>Chairman:</b> Recreation, License & Inspection, Zoning & Planning<br><b>Member:</b> Highway & Sanitation, Library, Administration & Finance, Shade Tree, Street Lights & Traffic Signals |
| <b>Nicole S. Whitaker</b> | <b>Chairman:</b> Public Safety, Library<br><b>Member:</b> Finance, Historical Society, Street Lights, Open Space, Shade Tree, Sewer & Water   |
| <b>Joseph M. Baiocco</b>  | <b>Chairman:</b> Highway & Sanitation, Historical Society<br><b>Member:</b> Recreation, Public Safety, Grants, Library, Administration & Finance, Sewer & Water                             |
| <b>Joseph A. DiMarco</b>  | <b>Chairman:</b> Sewer & Water, Street Lighting & Traffic Signals, Grants<br><b>Member:</b> Highway & Sanitation, Inspections, Open Space   |
| <b>Joseph W. Neary</b>    | <b>Chairman:</b> Administration & Finance, Open Space & Shade Tree<br><b>Member:</b> Recreation, Public Safety, Historical Society, License & Inspection, Street Lighting & Traffic Signals |

#### **IX. ADJOURNMENT**

Moved by Mr. Neary, seconded by Mr. Baiocco, that the Board adjourn at 8:55 P.M. Question? Motion carried without dissent.

Respectfully submitted,



Dora A. Coleman, Township Secretary