

UPPER CHICHESTER TOWNSHIP BOARD OF COMMISSIONER REGULAR MEETING

AGENDA

THURSDAY, DECEMBER 12, 2019

7:30 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF THE MINUTES FROM THE NOVEMBER 7, 2019 BOARD OF COMMISSIONERS CAUCUS MEETING AND THE NOVEMBER 14, 2019 BOARD OF COMMISSIONERS MEETING
- V. CITIZEN PROCLAMATIONS
- VI. CITIZEN COMMENTS
- VII. PROFESSIONALS REPORTS
  - A. Engineer's Report
    1. Consider a motion authorizing the final payment to A.F. Damon for the 2019 Road Program in the amount of \$30,304.95, \$15,643.00 from the Liquid Fuels Fund and \$14,661.95 from the General Fund
    2. Consider a motion authorizing the final payment to Innovative Construction Services, Inc. for the 2018 Road Program in the amount of \$4,496.25 from the General Fund
    3. Consider a motion authorizing the Township Engineer to bid the 2019 CDBG Signage Project.
    4. Consider a Resolution making application to Delaware County for 2020 CDBG Funding.
  - B. Solicitor's Report
    1. Consider an Ordinance setting the 2020 Upper Chichester Township Real Estate Tax Rate at 5.10 Mills.
    2. Consider an Ordinance authorizing the imposition of a fee for the collection of trash in Upper Chichester Township in the amount of \$210.00
    3. Consider a motion authorizing the Township Solicitor to enter into negotiations for the purchase of the property at 2132 Blueball Avenue.
    4. Consider a motion authorizing the Township Solicitor to prepare an Ordinance establishing an Act 172 Tax Relief Program in Upper Chichester Township
    5. Consider a motion authorizing the Township Solicitor to prepare an Ordinance repealing Chapter 55 Meetings from the Upper Chichester Township Code of Ordinances.
    6. Consider a motion approving the extension granted by AutoZone for their SALDO Application.

C. Manager's Report

1. Consider a motion approving the 2020 Upper Chichester Township Budget
2. Consider a Resolution authorizing the Township Treasurer to close and open various bank accounts as outlined in the fund accounting structure Upper Chichester Township will be using going forward in 2020.
3. Consider a Resolution memorializing the 2020 Insurance Policies for Upper Chichester Township.
4. Consider a Resolution authorizing an Escrow Release for \$1,500.00 to the Neher Group for their project at 16 Buck Lane.
5. Consider a motion approving the 2020 Township Meeting Schedule.
6. Consider a motion approving the 2020 Holiday Schedule
7. Consider a motion approving a payment to Upper Providence Township in the amount of \$92.85 for a misapplied Real Estate Tax Payment for 471 Kirk Lane Media, PA 19063
8. Consider a motion approving a payment to Chichester School District in the amount of \$3,167.92 for a misapplied Real Estate Tax Payment for 57 Andrew Court Boothwyn, PA 19061
9. Consider a motion approving a payment to The County of Delaware in the amount of \$124.91 for a misapplied Real Estate Tax Payment for 3029 W 6<sup>th</sup> Street Chester, PA 19013

VIII. COMMISSIONERS REPORTS

- A. 3<sup>rd</sup> Ward Commissioner Joe Baiocco
  1. Highway & Sanitation
  2. Street Lighting & Traffic Signals
  3. Sewer & Water
  4. Other
    - a. Mancini 0000 Rogers Ave
  
- B. 2<sup>nd</sup> Ward Commissioner Nicole Whitaker
  1. Historical Society
  2. Library
  3. Recreation & Community Development
    - a. Holiday Events / Contest
    - b. Heart & Soul Update
    - c. Grant Application Status Update
  4. Other

- a. Linwood Heights Redevelopment Plan Update  
**January 23, 2020 Planning Commission Presentation**
- b. Twin Oaks Towing Contract

C. 1<sup>st</sup> Ward Commissioner Ed Raikowski

- 1. Ambulance Service
- 2. Emergency Management
  - a. Consider appointing William Robinson as the Emergency Management Coordinator for Upper Chichester Township
  - b. Consider appointing Carl Smith as the Deputy Emergency Management Coordinator for Upper Chichester Township
- 3. Fire Departments
  - a. DCED Study Update
- 4. Other

D. 4<sup>th</sup> Ward Commissioner Joe Neary

- 1. Administration
- 2. Finance
  - a. Financial Reports
  - b. Trash Refunds
  - c. Escrow Releases
  - d. List of Bills
  - e. Consider a motion authorizing the Township Treasurer to make any necessary payments to vendors prior to the 12/31/2019
- 3. Police
- 4. Other

E. 5<sup>th</sup> Ward Commissioner Mike Gaudioso

- 1. License & Inspection
- 2. Planning
  - a. Construction Committee
    - a. 1830 Chichester Avenue – Swiss Farms
  - b. Pending Applications
    - a. Jakes Fireworks – (Chichester Avenue and Johnson Avenue )
    - b. AutoZone – (Chichester Avenue and Mill Road)
- 3. Zoning

4. Other

- a. Jake Brake Concerns on US-322

IX. NEW BUSINESS

X. ADJOURNMENT