

REGULAR WORK SESSION  
TUESDAY, DECEMBER 3, 2013  
5:30 P.M.

The Regular Work Session of the City Council of the City of Vineland was called to order by the President, Anthony R. Fanucci.

The following members were present at roll call:

Councilwoman Angela Calakos  
Councilwoman Maritza Gonzalez (*arrived at 5:34 p.m.*)  
Councilman John A. Procopio  
Councilman Paul F. Spinelli  
President Anthony R. Fanucci

Also present were: William Lutz, Business Administrator  
Richard P. Tonetta, Solicitor

President Fanucci led the Pledge of Allegiance.

The Municipal Clerk stated Public Notice of this meeting, pursuant to the Open Public Meetings Act, has been given on April 23, 2013 by the City Clerk in the following manner:

1. Posting written notice on the official bulletin board in the lobby of the City Hall on;
2. Providing written notice to the offices of The Daily Journal and The Press of Atlantic City;
3. Filing written notice in the office of the City Clerk of the City of Vineland.

There was no public comment.

Director of Municipal Utilities, Joseph Isabella, introduced Robert Napier who will brief City Council about the vendor selection process for the recommended computer system for the utility. He said the utility is striving to be a "utility of the future." Mr. Napier noted the other team members present, Lisa Lucena, Tom Van Noord, Amy Peachey and John Wagner. A PowerPoint presentation was used to make the report. The team is recommending the Cayenta Customer Care & Billing System, expecting that the new system will carry the utilities into the next decade by raising the level of customer service, increasing overall efficiency, reducing manual effort, and providing enhanced functionality.

Nine proposals were reviewed by the team and they believe the Cayenta software was the most capable. The team conducted a due diligence review of each vendor's qualifications, including over 30 reference verifications. The current billing system was implemented in 1999 to meet Y2K concerns, but it has now become functionally obsolete. The new project is targeted to begin in January 2014, with testing in July and going live in November 2014. Cayenta is a division of N. Harris.

Mr. Napier reviewed the various customer issues and administrative capabilities of the new software. He noted that HTE Sungard was the system installed in 1999. In 2011 Innoprise began a city-wide solution to replace the HTE system. However, Innoprise could not meet the unique needs of the utility.

All nine proposals submitted in response to the RFP issued in August 2013 were evaluated using the Kepner-Tregoe scoring methodology. Cayenta scored the highest. Cayenta has also been recognized in the industry for their capabilities.

With City Council approval, the Utilities are prepared to enter into an agreement with Cayenta to license and implement the Customer Care & Billing software solution for a not-to-exceed price of \$1.4 million.

During questioning by Council members it was noted that annual licensing and maintenance, including updates, would cost approximately \$60,000.

The Clerk reviewed the agenda.

President Fanucci directed Business Administrator Lutz to make sure all contract award language on resolutions has been reviewed by Solicitor Tonetta.

President Fanucci asked Council members to report on their liaison assignments.

Councilwoman Gonzalez distributed a copy of the new Health Department 2014 food safety calendars to each Council member.

Councilman Spinelli noted concern among the VIDID board about the director position. He also reported that the Recreation Commission is considering moving the lighting and scoreboard from Morey Field to other city grounds. The Municipal Utilities will be involved in any equipment moving.

President Fanucci announced that he would be taking the liaison assignment for Public Safety.

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The Municipal Clerk was directed to prepare a resolution reappointing Councilwoman Calakos to the Planning Board for another one-year term.

President Fanucci reported getting calls about the backlog in municipal court. He directed Administrator Lutz to ask Mayor Bermudez to consider reappointing the Prosecutor for a one-year term and explore hiring an assistant to help with the backlog.

Councilwoman Gonzalez asked to receive a copy of the memo rescinding the new compensatory time policy. She also inquired if there was a plan in place to address the 2014 budget. Administrator Lutz reported that just today he received budget documents from Comptroller Tosto. Council scheduled a budget summary presentation for the December 17 work session. President Fanucci directed Administrator Lutz to prepare a one-page summary of what Council can expect when the Mayor delivers his budget to the governing body.

City Council agreed that the Municipal Clerk should give notice that the work session of December 17 begin at 5:00 p.m.; the pre-meeting conference of Monday, December 23 begin at 5:00 p.m.; and the regular meeting of December 23 begin at 5:30 p.m.

The Clerk reminded City Council members that a special meeting will be conducted tomorrow, December 4, beginning at 5:30 p.m. at the LSA offices.

The President entertained a motion by Councilman Spinelli, and seconded by Councilman Procopio, to adjourn the meeting. The Clerk called the roll: YEAS: Councilwoman Calakos  
Councilwoman Gonzalez  
Councilman Procopio  
Councilman Spinelli  
President Fanucci

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Anthony R. Fanucci  
President of Council

ATTEST:

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Keith Petrosky, RMC  
Municipal Clerk