

ROBBINSVILLE TOWNSHIP COUNCIL
Annual Reorganization Meeting
January 5, 2016

CALL TO ORDER

The annual reorganization meeting of the Township Council of the Township of Robbinsville was called to order by Municipal Clerk Michele Seigfried on January 5, 2016 at 7:09 p.m. at the Seniors Citizens Center in Robbinsville, NJ.

Ms. Seigfried welcomed everyone to the meeting and thanked them for coming.

ROLL CALL

The call of roll showed the following to be present: Township Council Member Calcagno and Council Members-Elect: Ciaccio, Schuberth and Witt. Council Member McGowan was absent. Also present were: Mayor Fried, Attorney Roselli, Township Engineer McGough, Chief Financial Officer Bauer, Municipal Housing Liaison Pfister, Senior Citizens Center Director Burns, Public Information Officer Nalbome, Business Administrator Tozzi, Recreation Coordinator Sanchez, Constituent Relations Specialist Holt, Administrative Assistant Stephens, Lt. Nitti, Acting Chief Bainbridge and Municipal Clerk Seigfried.

SUNSHINE STATEMENT

The Municipal Clerk read the following statement: Adequate notice of this meeting has been provided as required under Chapter 231, P.L. 1975, specifying the time and place, with such notices being sent to the Times of Trenton and the Trentonian and being posted on the Municipal Building Public Notice Bulletin Board.

PLEDGE OF ALLEGIANCE

Robbinsville Girl Scout Troop 71140 presented and posted the colors and led everyone in the Pledge of Allegiance.

Ms. Seigfried thanked the Girls Scouts.

CERTIFICATION OF ELECTION

Ms. Seigfried read the following Certification of Election:

I certify that at the Municipal Election on November 3, 2015 that Chris Ciaccio, Ron Witt and Dan Schuberth were elected to the Robbinsville Township Council. They were each elected for a 4 year term by receiving a majority of the votes cast.

OATH OF OFFICES – TOWNSHIP COUNCIL

Mayor David Fried administered the Oath of Office to Councilwoman Ciaccio.

Mayor David Fried administered the Oath of Office to Councilman Dan Schubert.

Mayor David Fried administered the Oath of Office to Councilman Witt.

NOMINATION OF COUNCIL PRESIDENT

Ms. Seigfried asked for a nomination for Council President for a one-year term.

Ms. Ciaccio offered a motion to nominate Mr. Witt as Council President for a term of one year. The motion was seconded by Mr. Schubert.

ROLL CALL:

AYES: Calcagno, Ciaccio, Schubert, Witt
NAYS: None
ABSENT: McGowan

There being four (4) ayes and no nays, Mr. Witt was elected Council President for a term of one year.

Senator Linda Greenstein administered the Oath of Office to Council President Witt.

Mr. Witt assumed the Chair of the meeting.

NOMINATION OF COUNCIL VICE PRESIDENT

Mr. Witt asked for a nomination for Council Vice President for a one-year term.

Mr. Schubert offered a motion to nominate Mr. Calcagno as Council Vice President for a term of one year. The motion was seconded by Ms. Ciaccio.

ROLL CALL:

AYES: Ciaccio, Schubert, Witt
NAYS: None
ABSTAIN: Calcagno
ABSENT: McGowan

There being three (3) ayes, no nays, and one (1) abstention, Mr. Calcagno was elected Council Vice President for a term of one year.

Ms. Seigfried administered the Oath of Office to Council Vice President Calcagno.

RECOGNITION OF SPECIAL GUESTS

Mr. Witt thanked the Girl Scouts for the presentation of colors and he recognized and thanked the special guests in attendance, including Senator Linda Greenstein and Assemblyman Daniel Benson.

MEALS ON WHEELS PRESENTATION

Mr. Calcagno said there is a Meals on Wheels luncheon every year to recognize the service of their volunteers. He said the program started 20 years ago and it was brought to his attention that there has been one driver who has been a volunteer driver since its inception. He thanked Ken Van Nest for his 20 years of service and said he will receive a commemorative plaque. He recognized Mr. John Ward for doing a great job as the new director of the program. He said that Mr. Van Nest's wife, Janet has served on the Planning Board for several years.

PUBLIC PARTICIPATION

There being no one from the public wishing to speak, Ms. Ciaccio offered a motion to close the public participation portion of the meeting. The motion was seconded by Mr. Schuberth.

There being four (4) ayes and no nays, the public participation portion of the meeting was closed.

CONSENT AGENDA

The following items were approved as the consent agenda:

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| <u>Resolution 2016-1</u> | Adopting the 2016 Temporary Budget |
| <u>Resolution 2016-2</u> | Establishing 2016 Meeting Schedule |
| <u>Resolution 2016-3</u> | Designating Official Newspapers |
| <u>Resolution 2016-4</u> | Authorizing Depositories and Signatories for Township Funds |
| <u>Resolution 2016-5</u> | Authorizing CFO to Invest Idle Funds |
| <u>Resolution 2016-6</u> | Authorizing CFO to Pay Required Bills Prior to Approval of Monthly Bills List |
| <u>Resolution 2016-7</u> | Authorizing Tax Collector to Process Cancellation of Property Tax Delinquencies of Less than \$10.00 |
| <u>Resolution 2016-8</u> | Authorizing Tax Collector and CFO to Cancel Sewer Fee Balances of Less than \$5.00 |
| <u>Resolution 2016-9</u> | Authorizing Tax Assessor to File Tax Appeals and Rollbacks |
| <u>Resolution 2016-10</u> | Interest Charge for Delinquent Taxes |
| <u>Resolution 2016-11</u> | Interest Charge for Delinquent Sewer Charges |
| <u>Resolution 2016-13</u> | Appointing JIF Fund Commissioner and Alternate |
| <u>Resolution 2016-14</u> | Appointing Public Agency Compliance Officer |
| <u>Resolution 2016-15</u> | Appointing Council Liaisons to Boards/Committees |
| <u>Resolution 2016-16</u> | Appointing Class III Planning Board Member (Council Person) |
| <u>Resolution 2016-17</u> | Appointing Zoning Board Members |
| <u>Resolution 2016-18</u> | Professional Services Agreement (RFP)-Auditor |
| <u>Resolution 2016-19</u> | Professional Services Agreement (RFP)-Redevelopment Planner |
| <u>Resolution 2016-20</u> | Professional Services Agreement (RFP)-Tax Appeal Attorney |

- Resolution 2016-21 Professional Services Agreement (RFP)-Affordable Housing, Emergency Repair
- Resolution 2016-22 Professional Services Agreement (RFP)-Affordable Housing Rehabilitation
- Resolution 2016-23 Professional Services Agreement (RFP)-Affordable Housing Planning Consultant
- Resolution 2016-24 Professional Services Agreement (RFP)-Bond Council
- Resolution 2016-25 Professional Services Agreement (RFP)-Engineering Firms
- Resolution 2016-26 Professional Services Agreement (RFP)-Township Attorney
- Resolution 2016-27 Professional Services Agreement (RFP)-Labor Attorney
- Resolution 2016-28 Professional Services Agreement (RFP)-Prosecutor
- Resolution 2016-29 Authorizing Special Event Permit-Rite Aid Grand Opening
- Resolution 2016-30 Consenting to Mayor’s Appointments on Citizen’s Energy Conservation Advisory Committee
- Resolution 2016-31 Consenting to Mayor’s Appointments on the Green Team Advisory Committee
- Resolution 2016-32 Consenting to Mayor’s Appointments on the Library Advisory Committee
- Resolution 2016-33 Consenting to Mayor’s Appointments on the Municipal Alliance Committee on Alcoholism and Drug Abuse
- Resolution 2016-34 Consenting to Mayor’s Appointments on the Recreation and Cultural Arts Advisory Committee
- Resolution 2016-35 Consenting to Mayor’s Appointments on the Senior Citizens Advisory Committee
- Resolution 2016-37 Reappointment of Municipal Judge

Mr. Schubert offered the above items and moved their adoption. The motion was seconded by Ms. Ciaccio.

ROLL CALL:

- AYES: Calcagno, Ciaccio, Schubert, Witt
- NAYS: None
- ABSENT: McGowan

There being four (4) ayes and no nays, the resolutions were declared adopted.

RESOLUTIONS

- Resolution 2016-12 Authorizing the Purchasing Agent to Execute Contracts up to \$17,500

Mr. Roselli said this will be amended to include the Township Administrator as another individual to be authorized to execute contracts for up to \$17,500.

Ms. Ciaccio offered the above resolution and moved its adoption, as amended. The motion was seconded by Mr. Schubert.

ROLL CALL:

AYES: Ciaccio, Calcagno, Schuberth, Witt
NAYS: None
ABSENT: McGowan

There being four (4) ayes and no nays, the resolution was declared adopted as amended.

Resolution 2016-36 Consenting to Mayor’s Appointments on the Economic Development Advisory Committee

Ms. Seigfried said this will be amended because the board would like to discuss the alternate appointment. She said the alternate will be taken off and be added back in an upcoming meeting.

Ms. Ciaccio offered the above resolution and moved its adoption, as amended. The motion was seconded by Mr. Schuberth.

ROLL CALL:
AYES: Calcagno, Ciaccio, Schuberth, Witt
NAYS: None
ABSENT: McGowan

There being four (4) ayes and no nays, the resolution was declared adopted as amended.

PAYMENT OF BILLS

Current	5-01	\$13,718.73
Current	6-01	3,351,523.54
Sewer	6-07	\$5,587.00
Grant	G-02	\$57.27
Recreation Trust	T-18	<u>\$400.00</u>
Total		\$3,371,286.54

Ms. Ciaccio offered a motion that all bills found in order and correct be approved for payment. The motion was seconded by Mr. Schuberth.

ROLL CALL:
AYES: Calcagno, Ciaccio, Schuberth, Witt
NAYS: None
ABSENT: McGowan

There being four (4) ayes and no nays, the bills were approved for payment.

SECOND PUBLIC PARTICIPATION

There being no one from the public wishing to speak, Mr. Schuberth offered a motion to close the public participation portion of the meeting. The motion was seconded by Ms. Ciaccio.

There being four (4) ayes and no nays, the public participation portion of the meeting was declared closed.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:23 p.m.

Ron Witt, Council President

Michele Seigfried, Municipal Clerk