

**TOWNSHIP OF ROBBINSVILLE COUNCIL**  
**Regular Meeting**  
**April 13, 2017**

**CALL TO ORDER**

The regular meeting of the Township Council of the Township of Robbinsville was called to order on April 13, 2017 at 7:00 p.m. at the Municipal Building located in Robbinsville. Mr. Schuberth, Council President, presided over the meeting.

**ROLL CALL**

The call of the roll showed the following to be present: Council President Schuberth and Council Members Ciaccio, McGowan, and Witt. Vice President Calcagno was absent. Also present were: Chief Financial Officer Bauer, Administrator Tozzi, Director of Public Works Colarocco, Communication and Public Information Officer Nalbone, Constituent Relations Specialist Stephens, Police Chief Nitti, Lt. Clifton, Attorney Roselli, Associate Attorney Renaud and Deputy Municipal Clerk Dupnak.

**SUNSHINE STATEMENT**

The Deputy Municipal Clerk read the following statement: Adequate notice of this meeting has been provided as required under Chapter 231, P.L. 1975, specifying the time and place, with such notices being sent to the Times of Trenton and the Trentonian and being posted on the Municipal Building Public Notice Bulletin Board.

**PLEDGE OF ALLEGIANCE**

The Township Council members present led the public in the salute to the flag.

**APPROVAL OF MINUTES:**

Executive Meeting – March 23, 2017

Mr. Witt offered a motion to approve the above meeting minutes. The motion was seconded by Ms. McGowan.

**ROLL CALL:**

AYES: Ciaccio, McGowan, Witt, Schuberth  
NAYS: None  
ABSENT: Calcagno

There being four (4) ayes and no nays, the minutes were declared approved.

**REPORTS OF COUNCIL MEMBERS**

Ms. Ciaccio had nothing to report.

Ms. McGowan said that the Economic Development Advisory Committee met last night and finalized plans for their awards dinner, which will be held on October 12<sup>th</sup>. She said this year, they

are going to announce the award winners prior to the event, in hopes they will bring their friends and family. She said they also spoke about Community Day, and the ideas and plans for this year.

Ms. McGowan said that she and Mr. Witt met on Tuesday with the subcommittee for Town Center South. She said they are still in stages of discussion and no decision has been made. She said they will be meeting weekly to fine tune things.

Mr. Witt said Council took action to designate Capadagli as the conditional developer of Town Center South and he explained further. He said because of the size of this project we will be involving the public, and there will be several public participation sessions. He said that Town Center South Redevelopment is part of the Master Plan and everything the Township has been doing has included the development on that side of Route 33. Mr. Witt said this is new to the process, but it is not new to the plan of the vision of Robbinsville as a whole. He said it's a unique vision and it will take some time to get there. He said there will be various times for the public to participate, get a sense of what is happening, and be able to give feedback. Mr. Witt said the Planning Board meeting was cancelled due to lack of a quorum.

Ms. Ciaccio said RMAPSA had an event at the Senior Center last Wednesday that was very well attended. She said it was very interesting and there were good speakers including: Mercer County Prosecutor Angelo Onofri and Sergeant Scott Kivet. Ms. Ciaccio said she learned a lot, and she thinks it should be done more often. She thanked the Administration and Mayor Fried for putting together the presentation.

Mr. Witt said the hard work and effort that goes into these volunteer boards is tremendous. He said people don't understand how pervasive of a problem drugs are, and we are not immune—not even in Robbinsville. He said it's very important to get that message out there, and he's proud that Robbinsville is making an effort to get it out there.

Ms. McGowan said she is part of a National Organization called the National Foundation of Women's Legislators. She said they have the opportunity to partner with Google where they will provide a screening with regard to computer coding. She said she wanted to bring it up tonight for the administration and the schools to work together and see if there was any interest. She said it would be free and she explained it in further detail.

Ms. Tozzi said she thinks it's a great idea.

Mr. Schuberth said that three of our officers from the Police Department received a well-deserved promotion: Lieutenant Christopher Clifton, Sergeant Scott Kivet, and Sergeant Mike Farrell. He congratulated them and thanked them for their service. He said the annual Easter Egg Hunt was a huge success.

Mr. Schuberth spoke about his involvement in the National Alliance on Mental Illness in Mercer County. He said the organization puts together a walk every year to raise money, and so far this year, Team Robbinsville raised over \$10,000.00. The walk is held on May 6th at 9:00 a.m. at the Educational Testing Center in Princeton and everyone is welcome to attend.

#### REPORTS OF BUSINESS ADMINISTRATOR/MAYOR

Ms. Tozzi had nothing to report.

PUBLIC PARTICIPATION

Mr. Andrew Karlin, 55 Sara Drive, spoke about the Mayor’s State of the Township Address, and he asked if there would be a live stream or taping of the event for people who cannot attend.

Mr. Nalbhone said he doesn’t know if we have live capability, but it is normally posted twelve hours later.

There being no one further from the public wishing to speak, Mr. Witt offered a motion to close the public participation portion of the meeting. The motion was seconded by Ms. Ciaccio.

There being four (4) ayes and no nays, the public participation portion of the meeting was declared closed.

ORDINANCES – INTRODUCTION

Ordinance 2017-9

Mr. Witt offered a motion to introduce on first reading and have published according to law, “AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF THE TOWNSHIP OF ROBBINSVILLE ENTITLED “ADMINISTRATION OF GOVERNMENT”, SPECIFICALLY SECTION 2-38 ENTITLED, “DEPARTMENT OF COMMUNITY DEVELOPMENT.”

The motion was seconded by Ms. Ciaccio. The public hearing will be held on April 27, 2017.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth

NAYS: None

ABSENT: Calcagno

There being four (4) ayes and no nays, the motion carried.

Ordinance 2017-10

Mr. Witt offered a motion to introduce on first reading and have published according to law, “AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF ROBBINSVILLE SPECIFICALLY SECTION 109-22 ENTITLED “CAPITAL IMPROVEMENT PROJECTS.”

The motion was seconded by Mr. Schuberth. The public hearing will be held on April 27, 2017.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth

NAYS: None

ABSENT: Calcagno

There being four (4) ayes and no nays, the motion carried.

ORDINANCES – PUBLIC HEARING

Ordinance 2017-8

This being the time and place for a public hearing on, “AN ORDINANCE OF THE TOWNSHIP OF ROBBINSVILLE, MERCER COUNTY, AMENDING CHAPTER 220 OF THE CODE OF THE TOWNSHIP OF ROBBINSVILLE, ENTITLED, “SOLID WASTE MANAGEMENT”, SPECIFICALLY SECTION 220-9 (A) AND (D) ENTITLED, “COLLECTION SCHEDULE”

AND 220-10 (H) AND (I) ENTITLED, PREPARATION OF MATERIAL FOR COLLECTION.”  
Mr. Schuberth opened the meeting for comments from the public.

There being none, it was moved by Ms. McGowan and seconded by Ms. Ciaccio to close the public hearing.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth

NAYS: None

ABSENT: Calcagno

There being four (4) ayes and no nays, the motion carried.

It was moved by Mr. Witt and seconded by Ms. McGowan to adopt the Ordinance.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth

NAYS: None

ABSENT: Calcagno

There being four (4) ayes and no nays, the ordinance was declared adopted.

## 2017 ANNUAL MUNICIPAL BUDGET

### Budget Discussion

Mr. Schuberth explained how the introduction of budget process works. He thanked the Administration for their work in preparing the budget. He said we are going to hear from Chief Nitti tonight because the Municipal Budget, specifically the capital portion, includes an appropriation for a million dollars at which we would fund a firing range in Robbinsville that would be accessible to the police department.

Chief Nitti said , they currently use the Mercer County Prosecutor’s range in Hopewell. He said there are a lot of other agencies including the Mercer County Police Academy that utilize that range, making it almost impossible to get time there. He explained further.

Ms. McGowan said she thought we worked at the Hamilton range.

Chief Nitti said their range is under construction at the present time.

Ms. McGowan asked if other towns would participate, so we could enter into some shared services agreements. Chief Nitti said yes, it would be all of the surrounding towns in Mercer County.

Ms. McGowan asked where the firing range would go.

Chief Nitti said that needs to be discussed. He said they need about a half of a football field size area to do this.

Mr. Witt said the opportunity for a shared services agreement is key.

Mr. Schuberth asked what the typical turnaround time is for having that built. Chief Nitti said anywhere from nine months to a year.

Amendments to the Budget:

Mr. Schuberth explained the changes to the budget.

Mr. Colarocco explained the budget line item for Community Service. He said we are required to reimburse any homeowner’s association for any services that we provide to the rest of the town such as garbage removal, street lighting and snow plowing.

A motion was made by Mr. Witt and seconded by Ms. McGowan to make the following changes to the budget that was presented by Mayor Fried:

**REVENUES:**

		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
08-101	SURPLUS ANTICIPATED INTERLOCAL W/ ALLENTOWN-PUBLIC	3,485,000.00	3,514,029.89	29,029.89
11-300	WKS SUPERVISORY AMOUNT TO BE RAISED BY TAXES (MUNI TAX	32,024.40	36,661.69	4,637.29
07-190	LEVY)	13,067,679.55	13,067,679.55	0.00
<b>TOTAL REVENUES</b>		<b>16,584,703.95</b>	<b>16,618,371.13</b>	<b>33,667.18</b>

**APPROPRIATIONS:**

<b>MUNICIPAL CLERK OE</b>		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
259	COMPUTER/DATA PROCESSING EQUIPMENT	3,100.00	4,400.00	<b>1,300.00</b>
<b>TOTAL MUNICIPAL CLERK OE</b>		<b>19,425.00</b>	<b>20,725.00</b>	<b>1,300.00</b>

<b>ECONOMIC DEVELOPMENT OE</b>		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
228	OTHER PROFESSIONAL, CONSULTANT, & SPEC. SERVICES	25,150.00	21,450.00	<b>(3,700.00)</b>
<b>TOTAL ECONOMIC DEVELOPMENT OE</b>		<b>36,300.00</b>	<b>32,600.00</b>	<b>(3,700.00)</b>

<b>INTERLOCAL-SUPERVISORY ALLENTOWN</b>		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
101	INTERLOCAL SERVICES-SUPERVISORY	22,817.50	26,186.02	<b>3,368.52</b>
108	SICK BUY BACK	420.77	485.55	<b>64.78</b>
292	HOSPITALIZATION & PRESCRIPTION	8443.98	9585.3	<b>1,141.32</b>

294	DENTAL INSURANCE		342.15	404.82	<b>62.67</b>
	<b>TOTAL INTERLOCAL-SUPERVISORY ALLENTOWN</b>	<b>TOTAL BUDGET</b>	<b>32,024.40</b>	<b>36,661.69</b>	<b>4,637.29</b>

<b>COMMUNITY SERVICE ACCT. (CONDO)</b>		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
229	OTHER CONTRACTUAL ITEMS	153,628.18	184,795.42	<b>31,167.24</b>
	<b>TOTAL COMMUNITY SERVICE ACCT. (CONDO)</b>	<b>153,628.18</b>	<b>184,795.42</b>	<b>31,167.24</b>

<b>SOCIAL SECURITY</b>		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
298	SOCIAL SECURITY	615,087.65	615,350.30	<b>262.65</b>
	<b>TOTAL SOCIAL SECURITY</b>	<b>615,087.65</b>	<b>615,350.30</b>	<b>262.65</b>

	<b>TOTAL APPROPRIATIONS</b>	<b>856,465.23</b>	<b>890,132.41</b>	<b>33,667.18</b>
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		<b>Presented</b>	<b>Introduced</b>	<b>Change</b>
	<b>TOTAL BUDGET TOTALS</b>	<b>23,583,786.14</b>	<b>23,617,453.32</b>	<b>33,667.18</b>

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth  
 NAYS: None  
 ABSENT: Calcagno

There being four (4) ayes and no nays, the motion carried.

Resolution 2017-95 2016 Annual Municipal Budget Introduction

Mr. Witt offered a motion to introduce the 2017 Annual Municipal Budget. The motion was seconded by Ms. McGowan. The public hearing will be held on May 11, 2017.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth  
 NAYS: None  
 ABSENT: Calcagno

There being four (4) ayes and no nays, the resolution was declared adopted.

Mr. Witt said the fiscal stability demonstrated by the township is unheard of. He said other various townships' taxes keep going up. He said the net impact here slowly increases, but we're responsible for less than 25% of your tax dollars. He said to be able to manage that and provide the services, such as the police and fire is a testament to the people who work here.

Mr. Schuberth said just to be clear, on the last page of the budget, the increase in appropriations of \$33,000 had no impact on the projected tax rate. He said we still intend to reduce the municipal tax rate.

#### CONSENT AGENDA

The following resolutions were approved as the consent agenda:

<u>Resolution 2017-84</u>	Authorizing Fireworks Display – St. Gregory the Great Carnival
<u>Resolution 2017-85</u>	Authorizing Fireworks Display – Community Day Festival
<u>Resolution 2017-86</u>	Authorizing Discharge of Mortgage – 38 Banbury Court
<u>Resolution 2017-87</u>	Release of Escrow and Inspection Fees – Kyle Lane Subdivision
<u>Resolution 2017-89</u>	Approving the Acceptance of a Donation of Airsoft Firearms for use by the Police Department
<u>Resolution 2017-90</u>	Authorizing Refund of Sewer Payments
<u>Resolution 2017-91</u>	Award of Bid – Award of Meadowbrook Road Demolition
<u>Resolution 2017-92</u>	Authorizing Reduction of Billable Sewer Units - Amarones
<u>Resolution 2017-93</u>	Authorizing Reduction of Billable Sewer Units - Spring Garden Country
<u>Resolution 2017-94</u>	Emergency Temporary Resolution (4 votes)

Ms. McGowan offered the above items and moved their adoption. The motion was seconded by Mr. Witt.

#### ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth  
NAYS: None  
ABSENT: Calcagno

There being four (4) ayes and no nays, the resolutions were declared adopted.

#### RESOLUTIONS

<u>Resolution 2017-81</u>	Authorizing Developer's Agreement – 1405 Canopy, LLC (Champion Carstar)
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Ms. McGowan offered the above resolution and moved its adoption. The motion was seconded by Ms. Ciaccio.

#### ROLL CALL:

AYES: Ciaccio, McGowan, Schuberth  
NAYS: None  
ABSTAIN: Witt  
ABSENT: Calcagno

There being three (3) ayes, no nays, and one (1) abstention, the resolution was declared adopted.

Resolution 2017-82 Accepting Performance Guarantees - 1405 Canopy, LLC (Champion Carstar)

Ms. McGowan offered the above resolution and moved its adoption. The motion was seconded by Ms. Ciaccio.

ROLL CALL:

AYES: Ciaccio, McGowan, Schuberth  
NAYS: None  
ABSTAIN: Witt  
ABSENT: Calcagno

There being three (3) ayes, no nays, and one (1) abstention, the resolution was declared adopted.

Resolution 2017-83 Recognizing April 7, 2017 as Education and Sharing Day

Ms. McGowan read the resolution into the record.

Ms. McGowan offered the above resolution and moved its adoption. The motion was seconded by Mr. Witt.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth  
NAYS: None  
ABSENT; Calcagno

There being four (4) ayes and no nays, the resolution was declared adopted.

Resolution 2017-88 Authorizing Special Event Permit – Thea’s Star of Hope 5k Fundraiser

Ms. Ciaccio offered the above resolution and moved its adoption. The motion was seconded by Ms. McGowan.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth  
NAYS: None  
ABSENT: Calcagno

There being four (4) ayes and no nays, the resolution was declared adopted.

PAYMENT OF BILLS:

Current	6-01, 7-01	\$ 821,322.61
Sewer	6-07, 7-07	37,542.94
Sewer Capital	C-08	0.00
Capital	C-04	108,810.41
Grant	G-02	14,866.85
Plan Review	7-20	19,329.08
Inspections	7-21	7,314.62



Performance	7-22	129,109.96
Maintenance	7-23	0.00
Other Trust	T-12	63,450.28
Revolving Loan	T-14	0.00
Animal Control	T-15	1,448.25
Payroll	T-16	0.00
Recreation Trust	T-18	<u>2,127.48</u>
Total all funds		\$ 1,205,322.48

Mr. Witt offered a motion that all bills found in order and correct be approved for payment. The motion was seconded by Ms. Ciaccio.

ROLL CALL:

AYES: Ciaccio, McGowan, Witt, Schuberth

NAYS: None

ABSENT: Calcagno

There being four (4) ayes and no nays, the bills were declared approved.

SECOND PUBLIC PARTICIPATION SESSION

Mr. Mike Moreken, 55 Sharon Road, Apt. E22, spoke about the Main Street sidewalk.

There being no one further from the public wishing to speak, Mr. Witt offered a motion to close the public participation portion of the meeting. The motion was seconded by Ms. Ciaccio.

There being four (4) ayes and no nays, the public participation portion of the meeting was declared closed.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m.

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Dan Schuberth, Council President

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Beth Dupnak, Deputy Municipal Clerk